

# **Cancellation Policy**

## **1. General**

When signing up for a Study Association Clio event, one agrees to the terms and conditions - including the cancellation policy. When a (non)member cancels their participation in a paid event without giving enough notice, it hinders others from joining the event in question.

As payments such as bookings, reservations, and groceries have already been made by the Association with all participants in mind, a no show or late cancellation will have an impact on the quality of events. Therefore, Clio has implemented a cancellation policy that will be strictly observed. Cancellation must be done in written form; via email or text to the Treasurer of the Board of Clio.

## **2. Full Payment**

- a. Clio organises events for which it can charge a participation fee.
- b. Participants have the possibility to cancel their participation without having to pay for the event, if cancellation takes place before the cancellation deadline.
- c. The cancellation deadline is dependent on the duration of the event and the height of the initial participation fee.
- d. Cancellation deadlines are specified for each paid event on the Clio website.
- e. When cancellation takes place after the deadline, the fee of the event will still be charged in full.

## **3. Cancellation Deadlines**

- a. The deadline for regular paid events is 3 days (72 hours) before the event takes place, except where stated otherwise .
- b. The deadline for an excursion, or multiple day event, is a week (168 hours) before the event takes place, except where otherwise stated.
- c. The deadline for the Travel is within seven days (168 hours) after the sign ups have opened, except where otherwise stated.

## **4. Exception**

- a. If the Association has not already paid/does not have to pay any costs for the participant wanting to cancel, the Board holds the right to allow a participant to cancel after the cancellation deadline with no consequences.