

General Members Meeting: Policy

Wednesday, October 17th | 19:00 | Grand Café Time Out



Clio

Agenda General Members Meeting: Policy

October 17th 2018

19:00


Grand Café Time Out

1. Opening
2. Adoption of the Agenda
3. Approval of the Minutes of the Handover General Members Meeting 30th of
May 2018
4. Announcements
5. Policy 2018-2019
6. Interim Financial Report and Budget 2018-2019
7. Discharge and Installation Audit Committee
8. Any Other Business
9. Questions
10. Closing

Or Goldenberg



Janna Antonia Lise Beijers



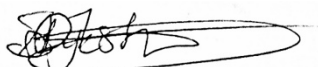
Maxim Waal



Gabriele Urbonaityte



Sigrid Atsje Dijkstra



Minutes Handover General Members Meeting, May 30th 2018

Members present (40):

Maico Papeleu, Frank Ronde, Shervin Balali, Shane van Galen, Eveline van Dijk, Laura Moreno Vela, Maxim Waal, Or Goldenberg, Sigrid Dijkstra, Janna Beijers, Gabrielé Urbonaitytė, Eva Terpstra, Lucia Mohr, Tymke Ton, Henrik von Kaphengst, Sanna Hyötyläinen, Sean Edward Cotter-Lem, Rosalind Bennett, Tessa Teurlings, Gabriella Dobos, Marieke Klijnsstra, Agathe Rialland, Oliver Coghlan, Chinouk Middeldorp, Rianne van Staalduinen, Anton Wuis, Sven Kist, Matthijs Tromp, Floor Steenkamp, Caitlin Reder, Louise Kroon, Aljoscha Karg, Fay Parpan, Meindert Boersma, Onno de Wal, Betsy van Drie, Henriette Festerling, Isabel Andriessen, Moritz Marpe.

1. Opening

The Speaker of the House opens the GMM at 19.51

Sanna Hyötyläinen gives her proxy to Shane van Galen.

Marieke Klijnsstra gives her proxy to Janna Beijers.

Gabriella Dobos gives her proxy to Shervin Balali.

Lucia Mohr gives her proxy to Eveline van Dijk.

Sean Cotter-Lem gives his proxy to Maxim Waal.

2. Adoption of the Agenda

The agenda of the GMM is approved.

3. Approval of the Minutes of the Evaluation General Members Meeting February 14th 2018

The minutes are approved.

4. Approval of the Minutes of the Extraordinary Financial General Members Meeting March 7th 2018

The minutes are approved.

5. Announcements

The Chairman welcomes the General Members Meeting.

The Chairman announces the following events:

31.05.18 IRSP Café, at Café de Keyzer, 20:00

05.06.18 Forum Lecture: Gender Hierarchies in world politics by Laura Sjoberg, at Heymanszaal, 19:00

07.06.2018 Masterclass IMR, at Marie Loke Zaal, 19:00

08.06.18 Study Group for International Monetary Relations (IMR) by Gregory Fuller, from 11:00 onwards, mr. Fuller present from 15:00

15.-20.06.18 Clio Lustrum: Sign-ups for Passepartout tickets are open until the 1st of June

General Survey The General Survey has been published and it is kindly asked all members to fill it out.

6. Handover Policy 2017-2018

The Chairman explains that the goal is to go over the policy in a quick manner by only discussing the advice section and encourages the GMM to ask questions.

Target Groups

(pre)master students

Anton Wuis: Would it be a good idea to find out whether the mobility office or department are interested in participating in the organization of Welcome Back Drinks for students that come back from their study abroad. What is a fair amount of master students that participate in Clio activities?

The Chairman: Thank you for the idea for the welcome back drinks. We advise the next board to do something with this. We will talk about the events that have been organized for master students later on. We don't have an exact number on the amount of master students in regular activities but it is roughly around 7-13 master students.

The Treasurer: Master students mainly attend forum lectures, career events, and parties, for example.

Candidate Board Selection Procedure

Rianne van Staalduinen: Regarding the addition of a sixth board member, could you please elaborate on the advice for the next Board?

Anton Wuis: Could you elaborate on the usage of the external board member at the board application interviews? Also, are you going to review the questions asked during the board interviews with the external board member? Compliments on the old board database. I would also like to know more about the plans for the sixth board member.

The Chairman: it is a good idea to review the questions asked during the board application interviews. We already review it in the sense that we act as external board members ourselves in the interviews of other associations. Thank you for the compliments on the Old Board database. With regard to the addition of a sixth board member, there has been a meeting with old Clio Board members to get their input. Issues that have been taken account were, for example, making sure that the Clio continues to have a full-time Board. We see from the board applications that it is not as common anymore to apply for a fulltime board year, because there is no study financing anymore for Dutch students. Moreover, people feel rushed to finish their bachelor quickly. In the herijking from the Cuos, Clio has a limit of 30 months at the moment, 6 months per person. So the workload is high, which is why we could see the use in having a sixth board member. If the next Board would like to build upon the idea of adding another Board member, we strongly recommend to do so before the start of the new year.

Rianne van Staalduinen: Last year, the Board was assigned 29 months, with regard to the board grant, so how do you only have 27?

Chairman: because of the new system.

Anton Wuis: You could also give an extra month to someone in the advisory council

and ask them to transfer your back the money, so that is not necessarily a reason to have a sixth board member. What would the timeline be for a plan for a sixth board member, in order to be presented at the next Policy GMM?

Chairman: Over the last herijking we gained 4 months. I am not sure how easy it is to give a month to a advisory council member. With regard to the plan for the next board, we believe that it is good that they have the liberty to fill this in themselves. That they can look into it and make the decision themselves. Like you said, doing the board with 5 people is doable. However, compared to previous years we had 3 extra committees, which increased the workload a lot. It is good to think about an extra board member so that future board are not limited in initiating new committees or ideas because it is too much work.

Anton Wuis: If you want to add more committees, you can also think about lowering the time a board member spends with the committees.

Clio Study

Study-supportive activities and services

Anton Wuis: Compliments for giving more money for the summaries and on the study week location. I think you can also ask senior students or Athena Studies to be present at the study group.

The Chairman: Thank you for your compliments. In order to be able to book a room in the Harmony Building, we need to be sure that a teacher will be present. Also, we do not believe that including senior students will be a very reliable strategy because you need to make sure that that person is familiarized with the course material.

Anton: it would be an idea to merge the study week and study groups, by for example, assigning days to individual courses.

The Chairman: This is a good idea, thank you.

Career and Study Support Platform

The Commissioner Corporate Relations presents the Report on the Career/Study Platform.

Anton Wuis: Compliments on this report, it is very well done. I think it is a lot of work to realise all the work planned for this report and a good opportunity to add more active members. Will there be changes in the online system for the career services?

Rianne van Staalduinen: Compliments on this report. As an advice next Board, start working on this immediately.

The Chairman: With regard to the new system, it is all on the Career services. There will be a new system as was promised to Esther quite some time ago, but when this will be put into practice is not known.

The Commissioner Corporate Relations: Thank you for your compliments.

Rianne van Staalduinen: Did you already check with congressus whether the introduction of these new features are possible?

The Commissioner Corporate Relations: We haven't looked into this but during my research, I also had the idea to use another website. In general, the advice is to definitely check whether it is possible to do these things with congressus and

otherwise look into other online services. A more clear and improved internship database also gives opportunity for new acquisition deals.

The Commissioner Corporate Relations presents the study support report.

Treasurer: With the extra focus on study support from the academic committee we don't necessarily mean having an extra member in the committee. We would like to advice a closer relation between the academic committee and the department on study support, where the academic committee refers to the facilities that the department offers with regard to study support.

Master Survey

The Commissioner Corporate Relations presents the findings of the Master Survey.

Rianne van Staalduinen: It is very good to do a mater survey and to critically evaluate the Master Committee. Remember that the Master Committee and Master working group haven't been there for more than two years, so don't be too strict when evaluating the Master Committee and possibly wait with introducing a specific and lower membership fee for master students.

The Commissioner Corporate Relations: Thank you for your comment. The reason for considering the lowering of the membership free for master students were the fact that a lot of master students did not become a Clio member but still were able to attend master events and benefit from Clio services.

Tymke Ton gives her proxy to Sigrid Dijkstra.

Professionalization and network

Anton Wuis: I think it is a good idea to have someone from Clio in the programme committee, but it is an even better idea to make this committee a part of Clio, as it is done by other associations. There is quite some dissatisfaction with the programme committee. Is there still a student representative in the cluster? What is Clio's role in the working agreement, and how are Clio's interests represented in this?

Rianne van Staalduinen: I would like to have an update on the CFO.

The Chairman: CFO works fine. However, there have been some problems with forming a board of the FVOG but there is a safety net arrangement in place if the board will not be formed. I agree that many people are unsatisfied with the current way the programme committee is working. However, it can't be a Clio committee because technically the members of the programme committee are democratically elected. This would upset some people in the department and they would not agree. Furthermore, yes there still is a student representative in the cluster. Finally with regard to the central working agreement, the previous board was in the working group for the agreement. In the end the agreement was shut down by the assessor to the central board of the university and Yvonne (chief of career services). We still get good inside because we are in the CFO and they are included in the process.

Anton Wuis: Do you now see an added value in being a member of the FVOG or should the next board drop out?

The Chairman: It depends on next year's structure, but it can have a lot of use for Clio and the collective interests of all associations.

Consolidated Surplus & Deficit

The Treasurer presents the surplus and deficit of the Board.

Handover Policy Conference Committee

Or Goldenberg presents her handover policy.

Agathe Rialland: Have you considered making an aftermovie of the Conference and if there is budget, think about hiring somebody for making the after movie.

The Chairman: We looked into this but decided to let the Photo Committee do it in the end because hiring was too expensive and we couldn't find someone who would do it for free. But we would like to have a professional person to do it, of course, because other associations have proven that will have a nice result.

Handover Policy Forum Committee

Eva Terpstra presents her handover policy.

Anton Wuis: For the Night of IR you can easily charge 2-3 euros. You will ensure that all people that sign up will actually show up and could cover other costs of the committee. Lastly, if it would result in a surplus of the budget, you can spend that on your other events for example on snacks.

The Chairman: we understand the idea behind introducing a participation fee, but also believe in the benefit of giving a lot of people the chance to join the event and think that a participation fee could make the event less attractive for some people. Having the event for free makes it very accessible to many Clio members, who might normally not even go to any forum lectures.

Rianne van Staalduinen: What happened to the going out with the speakers of the lectures? Furthermore, isn't it possible to motivate the committee to do acquisition if you are running a deficit.

The Chairman: In this time specifically there was no time for the committee to join the speaker in question for dinner. We did stress that we are a study association, but of course, in the end it is quite hard to communicate to the speakers not to order too much. The committee managed to save a lot of money by cooperating with another association and a teacher of the department. We do not see the added value of having an acquisitioner and think that if the committee thinks of alternatives, as it was done this year, it can overcome budget constraints. For example, this year they saved 150 euros on room rentals, which we could count as acquisition.

Second Evaluation Lustrum Committee

The Chairman presents the evaluation policy

Anton Wuis: If you don't buy a passe-partout, can you still sign up for some activities, such as for the canoeing?

The Chairman: Non-passe-partout holders can only attend a limited number of events. This is due to the fact that, for example, a canoeing event can only host a small number of people and therefore it cannot be open to non-passe-partout holders.

The GMM takes a break at 21.45

Sven drops a full tray of beers onto the sign up list.

The GMM resumes at 22.10

Henrik von Kaphengst gives his proxy to Sean Cotter-Lem

Handover Policy Secretary

The Secretary presents his handover policy.

Membership Database

Anton Wuis: We had 900 members in our year. 1100 seems a lot. Are you still deleting ghost members? How did the number end up so high

The Secretary: The removal of ghost members has not taken place yet and it is recommended to the next Board to do so before summer. The Secretary offers his help in this regard and agrees that it is important to do this, taking into account the new privacy regulation.

Anton Wuis: I think removal should be a permanent thing and happen every year, instead of every three years.

The Secretary: thank you for your comment.

The Green Office Subsidy

Henriette Festerling: Why do you still flyer then?

The Secretary: We have reduced this number significantly. Different opinions on flyering in general. We shall also talk about this a bit later. We recommend the next Board to keep discussing this because there are mixed opinions on it within Clio.

Anton Wuis: Doing well at GMM documents, and nice that there is a subsidy. If there aren't flyers then people don't also know that there are Clio events.

The Secretary: depending on whether or not the next Board aims at getting a subsidy, flyering can be reconsidered.

Henriette Festerling: We didn't flyer for Career, but the participation list was full. We had a good time not flyering.

The Chairman: We do very targeted flyering, not for excursions. We flyer for events such as forum lectures and parties.

Handover Policy Academic Committee

Rosalind Bennet presents the handover policy.

The Secretary: we are going towards the direction of giving academic more open activities, depending on what fits within the yearschedule.

Handover Policy Introduction Committee

Gabriella Dobos presents the handover policy.

Anton Wuis: I am speaking on behalf of Dwayne, who was in intro in an election year. Start right away with the subsidy because of the elections this year. Also have a backup plan, in case you don't get the subsidy.

Guus Rotink: Might it be possible to alter the message to the MEPs. Change the message towards a bit more party-focussed, keeping in mind that it is an election year.

The Secretary: Thank you, we have discussed this during last GMM as well. We recommend to approach the letters sent in a fresh way. It also proved to be useful to call the people.

Aljoscha Karg gives his proxy to Tessa Teurlings

Chinouk Middeldorp gives her proxy to Janna Beijers

Fay Parpan gives her proxy to Maico Papeleu

Policy ClioWelcome Committee

The Secretary presents the ClioWelcome Policy.

Agathe Rialland: Introducing a ClioWelcome period aftermovie. Might be a good idea to have a professional aftermovie, so that the PR isn't overburdened.

Anton Wuis: Gabby's idea is a good one. Could do an end of the year video, to be used the year after.

Guus Rotink: Nice that Onno liked the ClioWelcome period. In my year we had an international dinner which only Arne attended. How will you attract people.

The Commissioner PR & Publications: We made a year video which will be used.

The Secretary: We have drafted an outline so it will be made sure that it has a more cultural character and not only focus on food. Committee is motivated to make it a successful event.

Handover Policy Treasurer

Agathe Rialland: Compliments on the snacks and the band at the Galant Gala.

The Treasurer: Thank you for your compliments.

Rianne van Staalduinen: Why do you think we should install a reservation association and variable board premium again? Why do we have two, can't we store it under one.

The Treasurer: We could have one combined. However, more reservations with a clear explanation and guidelines are important. Moreover, the equity is not as accessible as reservations. The equity is also not a never ending jar of money so we can't keep on getting money from there. Getting reservations, means that every board pays equally for when costs need to be covered by the Board.

Handover Policy Event Committee

Agathe Rialland: I agree with not buying too much food at an event and buy vodka instead.

Sean Cotter-Lem: It is a good idea to have food like bananas and apples present at events that include food.

The Treasurer: We have discussed the food waste issue and agree that it needs to be addressed in the future too. For example, by lowering the participation fee and thereby not providing breakfast, you can ask participants to provide their own food and thereby make sure to only bring what is necessary.

Agathe Rialland: Why has there not been a food deal with Bakker Meijer?

The Treasurer: They were not interested in a food deal. It has been tried to receive food as it has been done for items in the goodie bags of the Clio Conference. We tried to increase the appeal for sponsors to give food, such as a goodie bag with a banana and muesli bars for every participants.

Handover Policy Travel Committee

Chiara Magrelli presents the handover policy.

Eva Terpstra gives her proxy to Betsy van Drie.

Handover Policy Commissioner PR & Publications

Social Media

Betsy van Drie: Compliments on all the post and flyers. I wanted to add that the Facebook account (Eveline from Clio) could be used for promotion as well.

The Commissioner PR & Publications: Thank you for your comment Betsy. Also, the Eveline from Clio account can be used to promote Clio events as it is not recognised as a company account by Facebook.

Guus Rotink: What kind of phone is the Clio phone? Instagram is being used a lot by many people and for example, ESN Groningen uses it for the promotion of their weekly events in Instagram stories.

The Commissioner PR & Publications: The Clio phone is a Samsung Galaxy J5. Also, I agree that it is a good idea to use Instagram.

Clio pins

Sean Cotter-Lem: I urge the next Board to look into the possibility of getting scarfs.

The Commissioner PR & Publications: It will be forwarded to the next Board.

The Commissioner Corporate Relations: next year there might be a possibility to buy Clio Clothing with a Clio logo, because the possibility has presented itself to order the merchandise not in bulk but on demand.

Gabrielé Urbonaitytė: How many Clio pins have been sold?

The Commissioner PR & Publications: 12. Many people already possess one.

Handover Policy Editorial Staff Checks & Balances

Sean Cotter-Lem presents the handover policy.

Handover Policy Photo & Multimedia Committee

Betsy van Drie presents the handover policy.

Guus Rotink: Will the aftermovie be shown at the Lustrum? In general, it would be nice to show this video at the Yearbook Announcement Party next year.

The Commissioner PR & Publications: Thank you for idea, I am sure the next board will take it into consideration.

Handover Policy Yearbook Committee

Denise Overkleeft presents the handover policy.

Rosalind Bennett: It was a very beautiful book, might be nice if next year Language Cafe can be included.

The Commissioner PR & Publications: sorry for not including Language Cafe, and thank you for your compliments.

Anton Wuis: Congratulations on a very beautiful yearbook. Also, the idea of having a small fee for the yearbook could solve a lot of financial problems. I believe that people will be willing to pay an amount of 2-3 euros.

The Commissioner PR & Publications: Thank you for your comments and yes, it is an idea to look into a small fee.

Guus Rotink: I agree with Anton. Please make sure that the name of next year's ClioWelcome Chair will be in the yearbook.

The Commissioner PR & Publications: We are very sorry, Guus, that your name was not included.

Isabel Andriessen gives her proxy to Henriette Festerling

Handover Commissioner Corporate Relations

Gijs Verhoeff: I think it is necessary that much work is put into the separate career website. Was there any progress made in the attraction of new partners by use of this website? What can be expected from Clio with regard to this new webpage and the visibility of it?

The Commissioner Corporate Relations: We have talked about the platform above under the Career and Study Support Platform. We believe that you can reach out to possible partners by creating a separate platform that provides for a better visualisation of our service, which can be very promising for partners.

Anton Wuis: The acquisition target hasn't been reached in the past years. It might be smart to think about different strategies and to find completely different sources of revenue or maybe lower the target.

The Commissioner Corporate Relations: It is getting more and more difficult to reach the acquisition goal, especially because the conventional acquisition tactics are not

profitable for the partners. I suggest to have a small working group with old acquisitioners to brainstorm about it. Therefore, I am also in charge of the new career platform because it is a new opportunity for raising acquisition. We recommend the next Board to look into more creative ways for acquisition.

Rianne van Staalduinen: how likely is it that the new partnerships will continue next year?

The Commissioner Corporate Relations: Certain cooperations, like Hult, can be renewed every year. Companies like Veenstra usually desire deals that include an entire-year package. Such deals can save a lot of money for several committees when wisely combined.

Means to acquire funds

Agathe Rialland: Were the two women at the Conference, a partnership that falls under direct cooperation?

The Commissioner Corporate Relations: this was not an acquisition deal but a way to expand the conference to a fair.

Two motions have been presented at 23.54 and read as follows: We, the GMM, would like Sven's beer fuck up from 22.10 to be included in the minutes.

The motion was adopted.

We, the GMM, would look favourably on a break before the handover to the new Board.

The Speaker of the House proposes to first finish the budget and the handover policy. The motion is adopted after the addition of the Speaker of the House

Handover Career Committee

Henriette Festerling presents the handover.

Denise Overkleeft: The Career Trip to Luxembourg was really nice.

Handover Awareness Group

The Commissioner Corporate Relations presents the handover.

Handover International Research by Students Programme (IRSP)

Gabrielé Urbonaitytė presents the handover.

Sean Cotter-Lem: Apparently I am the contact person for blad.nl within Clio and have received a call about this soon. It should be made clearer who is in charge of this function.

The Commissioner Corporate Relations: we will try to clear out that we have different products that we print with them.

Gijs Verhoeff: With regard to the intense cooperation with ECFR this year, in the beginning of the year it was discussed with the chair of Career to put the partner in the internship database. Did you advice the candidate board to invest into more cooperation between Career and IRSP. Moreover, do you think it is beneficial to have

a cooperation between IRSP and the Career Committee and what should this cooperation look like.

The Commissioner Corporate Relations: The communication should be very clear with the partner, that they shouldn't be that involved. But you shouldn't not pick up a cooperation with a big name just on the basis of that they will be too involved. In the beginning of the year, both Gabre and Henny went to the Master Pub Quiz and promoted the IRSP Board and Career Committee. Next to this, I think close cooperation is useful. On the other hand, the scope of the two committees are rather different, which would make it difficult.

Sanna Hyötyläinen: Compliments on the new website. Did you make a new video and brochure this year? I noticed that our brochure

The Commissioner Corporate Relations: Thank you for compliments. Due to technical problems the video making was stopped but it is currently discussed whether the making of a video will be finalised.

Handover Master Committee

The Commissioner Corporate Relations presents the handover policy.

The Speaker of the House suggests to vote on the Handover Policy.

The Handover Policy is approved.

Financial Report and Budget 2017-2018

The Treasurer presents the Statement of the Audit Committee.

The Treasurer explains the issue of a mistake in the association's balance and evaluates on the steps to be taken to solve the problem.

Guus Rotink: Is the problem within the system?

The Treasurer: It is most likely within the system, and all entries and financial facets have been checked. However, I do not want to make a final statement yet.

Guus Rotink: If you are almost sure that it is within the system, will the Board then still make more expenses when it is solved?

The Treasurer: We are still waiting on a report from ExactOnline to know this for sure, but they haven't sent this yet.

The Speaker of the House asks the GMM to approve the Financial Report based on the suggestion by the Audit Committee to preliminarily approve its.

The Financial Report and Budget 2017-2018 are approved.

The GMM takes a break at 00.28

The GMM resumes at 00.40

Anton Wuis would like to add "Received Mail" to agenda point 15.

It was put under 'Any Other Business'

Moritz Marpe gives his proxy to Or Goldenberg

7. Secretarial Report 2017-2018

The Secretarial Report 2017-2018 is approved.

8. Voting on the Regulations of The Association

The Speaker of the House reads out the following questions that were sent in prior to the GMM:

1. Gijs Verhoeff: What were your considerations in the past year to call the chair(wo)men 'chairpersons', but then still name them 'chairmen' in article 44 and 50.

The Chairman: Good that you mention it, we should approve the Regulations of The Association with this amendment. Thus, changing this to Chair and not Chairman.

2. Gijs Verhoeff: Why is IRSP named as a committee and not as a board in article 51? Aren't we a board? I know some feel people feel very passionate about this matter and I am strongly convinced that these concerns are naturally of the utmost importance to you and your successors.

The Chairman: According to the regulations of associations, IRSP is not a Board. Since this is the groundwork of the Association, IRSP is not a Board. However, we will condone to that IRSP will be referred to as a Board.

Anton Wuis: Technically, the Board is called a committee in the Regulations of Association.

Guus Rotink: Point 9 is about a mourning protocol. Where can this be found?

The Chairman: This is an internal document which for example states that the Board will arrange a bus to the funeral/memorial service of the deceased member. We changed it to that the Board can invoke it and doesn't need, because experience has shown that it is better to look at it case-by-case.

Anton Wuis: This is a good change, the mourning protocol should be a guideline and not a set plan of action.

Rianne van Staalduinen: Did you change the things also in the Dutch version of the document, as I believe they are the legally binding ones?

The Chairman: We don't need to change the Dutch Rules of Association because it is the Statutes that are legally binding not the Rules of Association.

The changes to the Rules of the Association are approved.

9. Presentation Policy Pillars of the Candidate Board

The Candidate Chairwoman, Or Goldenberg, presents the policy pillars.

10. Any Other Business

11. Questions

Anton Wuis thanks the Board for the incredible effort this year. Clio has really grown in the past few years and the Board should be very proud of its achievements.

Rianne van Staalduinen: On behalf of the Mitrany Board, I would like to thank Shane for all his work this year. Furthermore, I would like to thank the Board for all the hard work, you have done very good things for the association and I wish you all the best for the future. She expresses that she hopes they look back at a good year.

Agathe Rialland: Congratulations to the Board for this amazing year and being there for everyone. Thank you for always being amazing and I hope you will look back at Clio as your little baby with pride.

Gabrielé Urbonaitytė: Thank you Shane with regard to IRSP. Thanks to the Board for another magnificent board. It will be honour to follow this up next year.

Or Goldenberg: On behalf of all the chairs, thank you for the warm and helpful approach and the good cooperation this year.

The Speaker of the House thanks the Board for the terrific job it has done this year.

The GMM rises to applaud the Board for all the hard work they have put into the Association.

The Speaker of the House hands over the gavel to the Chairman.

The Chairman talks about how he is thankful for having this experience and learning so much. He expresses that he is happy how he got to gain this experience within such a diverse association. He thanks all the members, the active members, the Speaker of the House, the Advisory Board, the friends that helped them out during the year, and the candidate board. Lastly, he thanks all his fellow Board members individually.

The Secretary thanks the Chairman on behalf of the other Board members for all his efforts

The Treasurer thanks the Advisory Board, the Audit Committee, and the previous Board members. She thanks her fellow Board members and expresses love for them.

The Commissioner PR & Publications thanks her fellow Board members for making the year great.

The Commissioner Corporate Relations thanks his fellow Board members and everyone he worked with.

12. Discharge Board of 2017-2018 and Installation Board of 2018-2019

The Chairman: Does anyone object to the de-installation of Shane van Galen as Commissioner Corporate Relations of Study Association Clio? Then hereby Shane van Galen is discharged as Commissioner Corporate Relations of Study Association Clio.

The Chairman discharges the Commissioner Corporate Relations.

The Chairman: Does anyone object to the installation of Sigrid Atsje Dijkstra as the new Commissioner of Corporate Relations of Study Association Clio? Then hereby Sigrid Atsje Dijkstra is installed as Commissioner Corporate Relations of Study Association Clio.

The Chairman installs the Commissioner Corporate Relations.

The Chairman: Does anyone object to the de-installation of Eveline Diedeke van Dijk as Commissioner of PR & Publications of Study Association Clio? Then hereby Eveline Diedeke van Dijk is discharged as Commissioner PR & Publications of Study Association Clio.

The Chairman discharges the Commissioner PR & Publications.

The Chairman: Does anyone object to the installation of Gabrielé Urbonaitytė as Commissioner PR & Publications of Study Association Clio? Then hereby Gabrielé Urbonaitytė is installed as Commissioner PR & Publications of Study Association Clio.

The Chairman installs the Commissioner PR & Publications.

The Chairman: Does anyone object to the de-installation of Laura Moreno Vela as Treasurer of Study Association Clio? Then hereby Laura Moreno Vela is discharged as Treasurer of Study Association Clio.

The Chairman discharges the Treasurer.

The Chairman: Does anyone object to the installation of Maxim Waal as Treasurer of Study Association Clio? Then hereby Maxim Waal is installed as Treasurer of Study Association Clio.

The Chairman installs the Treasurer.

The Chairwoman: Does anyone object to the de-installation of Shervin Balali as Secretary of Study Association Clio? Then hereby Shervin Balali is discharged as Secretary of Study Association Clio.

The Chairman discharges the Secretary.

The Chairman: Does anyone object to the installation of Janna Antonia Lise Beijers as Secretary of Study Association Clio? Then hereby Janna Antonia Lise Beijers is installed as Secretary of Study Association Clio.

The Chairman installs the Secretary.

The Secretary: Does anyone object to the de-installation of Maico Papeleu as Chair of Study Association Clio? Then hereby Maico Papeleu is discharged as Chair of Study Association Clio.

The Secretary discharges the Chairman.

The Secretary: Does anyone object to the installation of Or Goldenberg as Chair of Study Association Clio? Then hereby Or Goldenberg is installed as Chairwoman of Study

The Secretary installs the Chairwoman.

13. Discharge Advisory Board of 2017-2018 and Installation Advisory Board of 2018-2019

The Chairwoman: does anyone object to the deinstallation of Rianne van Staalduinen, Marlou Buist, Wouter Kuin, Pepijn Tielens, Gregory Fuller, Bastiaan Aardema, Dwayne van Haassen, Anne Danker and Sanna Hyötyläinen as the Advisory Board of Clio? Then I hereby deinstall the Advisory Board.

The Chairwoman discharges the Advisory Board

The Chairwoman: Does anyone object to the installation of Rianne van Staalduinen, Maico Papeleu, Thom van Amersfoort, Marloes van der Werf, Nienke de Deugd, Agha Bayramov, Sanna Kristiina Hyötyläinen, Minja Sillanpää and Tim Zeeman as the Advisory Board of Study Association Clio? Then I hereby install the new Advisory Board.

The Chairwoman installs the Advisory Board.

14. Any Other Business

Received Mail

Anton Wuis: On behalf of all the old Boards, they wish the Board a good year and present them with 3 bottles of Ice.

*A motion is presented at 01.19 and reads as follows:
We, the GMM, would like a Schraal Verhaal presented by the new Chair of Clio
The motion is adopted.*

Maico Papeleu presents four bottles of Ice to the Board, as part of the “Mail Receiving”.

Maico Papeleu presents a present to the Speaker of the House.

15. Questions

Anton Wuis: Congratulations on becoming the new Board of Clio. I hope you have as an amazing year as we did. You will learn a lot, but remember to always have fun.

Agathe Rialland: Congratulations on your amazing chugging and good luck with all the chugging you will need to do upcoming year. Enjoy and have an amazing year.

16. Closing

The Speaker of the House thanks everyone for coming. He thanks the old Board for inviting him one last time as the Speaker of the House. He wishes the Board a good year and a lot of fun.

The GMM is closed at 01:28.

Introduction Policy 2018-2019

Over the years, Clio has developed into a platform for all International Relations and International Organization students alike and is aiming to further represent the interests of these IRIO students. Additional important aspects that Clio is actively contributing to is amid others the integration amongst IRIO students and between IRIO students and the programme, and to promote the IRIO programme. This will be done by offering a great variety of study-related, career-related and social activities.

This year, the 31st Board of Clio strives to continue these objectives and to continue working on improvement. The Board aims at reaching these objectives by focusing on three pillars:

- Clio Inclusion and Engagement
- Clio Academic and Social
- Clio Professionalization and Network

Following this introduction, all three pillars are elaborated on in the general policy. Subsequently, an evaluation of the events so far and the table of events is given. In addition, all functionary policies are discussed.

General Policy

Clio Inclusion and Engagement

Clio Academic and Social

Clio Professionalization and Network

Table of Events

Policy Forum Committee

Policy Conference Committee

Policy Awareness Committee

Policy Lustrum Committee

Policy Secretary

Policy Academic Committee

Policy Introduction Committee Evaluation

ClioWelcome Committee

Policy Treasurer

Policy Event Committee

Policy Travel Committee

Policy Commissioner PR & Publications

Policy Checks & Balances

Policy Photo and Multimedia Committee

Policy Yearbook Committee

Policy Commissioner Corporate Relations

Policy Career Committee

Policy International Research by Students Programme (IRSP)

Policy Master Committee

Policy Dutch Support Group

General Policy

Inclusion and Engagement

The first pillar of the policy concerns itself with the way that Clio provides its members with an inclusive platform, where they have the opportunity to meet and interact with other members. Therefore, it is important that Clio continues to include the whole IRIO community in Groningen by increasing the organization of casual events with no committee-related obligation to attend. Additionally, engagement deems to be necessary in order to increase the awareness among the general members that they have various lesser-known participation opportunities and services offered to them. An example of this is encouraging members to make use of the career platform and to attend the General Members Meetings. Being a study association aiming to enhance interaction between students and the IRIO programme, Clio will work closely with the IRIO department in order to ensure that potential opportunities of incorporating IRIO staff members in Clio's study-related and study-supportive activities are utilized.

To encourage the inclusiveness of all Clio members we add informal Clio Drinks to our events. As a result of the addition of the more informal activities that will be organized by the board, the number of activities that Clio will be organizing in the coming year will be 72. The Board will continue to offer specified events and services for target groups. Nevertheless, to keep the schedule unburdened we aim to combine these drinks with other activities, such as the Photo Vernissage or Christmas at the Attic. As in our deliberation we have put less focus on the numeric quantity of events but have taken into consideration more extensively which facet (social, study supportive or study-related) and target group an activity would serve. Out of the 72 number of activities, 24 are of an academic nature (meaning focused either on study support or linked directly to the field of IRIO), 41 of a social nature (meaning not directly linked to the field of IRIO) and 7 concern association-related activities such as the GMM, Information Drinks and the Committee Carousel. We believe that this balance is suitable for Clio. Nevertheless, events such as study groups have not been added to this calculation. Moreover, The Board wants to offer flexibility to committees that need to change their event's date if that provides the respective committee for extra opportunities.

Informal Clio Drinks

The Board aims to organise several Informal Clio Drinks. Occasionally the drinks will be combined with another event such as an additional Photo Vernissage in order to attract more attendees and ease promotion. The Clio Drinks will also occasionally be combined with having a board-game evening or another set-up such as a cooperation with another association. Activities such as these will lower the barrier for non-active members to participate, as people will more likely attend individually or with friends. Moreover, these drinks will usually occur at the end of the week, which provides internationals that are not going home over the weekends with an opportunity to socialize with fellow students. As we are aiming to make it low-key, it will have the setting of a get together rather than a Clio official activity. The drinks will be promoted via the Clio website and the social media platforms of Clio. The drinks will not affect the budget in any way due to their informal nature.

The Dutch Support Group for Internationals

The Dutch support group is a support group which is composed of three Dutch people and is supported by the Board's Commissioner of Corporate Relations. The main purpose of the group is aiding international IRIO students with any and all Netherlands related issues, such as: registration in the municipality, insurances, possible taxes, rental contracts, referrals to relevant agencies when needed and any other confusing Dutch correspondence or issues

that may arise to an expat in Groningen. While serving purely as an advisory organ within Clio, the Dutch support group would bear no responsibility for any of the following events, in case something goes wrong, they would only act as advisors and translators, not problem solvers.

The Clio Attic

In order to lower the barrier of members to visit the Board, the name of the 'Clio Office' has been changed into the 'Clio Attic'. The Board anticipates that changing the name will give the members a feeling that the Clio Attic is not a formal and exclusive place but also a place where they can come to relax and play games. Additionally, the Board got an air hockey table, which already proved to attract people to visit the Clio Attic and which furtherly encourages inclusiveness. For more information about the Clio Attic, see the policy of the Secretary.

International Character

Clio's international character is considered to be one of the associations biggest traits and it is deemed necessary to occasionally stress this international character in order to ensure the highest degree of inclusion, particularly to the great number of international students that Clio has. Therefore, an occasional reminder at events to speak English and the rule of speaking English at the Clio Attic, as initiated by the previous Board, will be continued. As effectively evaluating the use of language is hard, the Board is always open to suggestions or complaints that may arise by members.

Target groups

Freshmen

Freshmen are the future of Clio and therefore, it is important to engage these students in the Association as soon as the academic year starts and even before. For this purpose, Clio participated in both the Kei-week and the ESN information markets in order to increase the visibility of Clio. Furthermore, The Board participated in the organization of the IRIO Bachelor Introduction Day and ended this day with an informal activity at Pakhuis. Also, the Board has created a freshmen package, including a freshmen guide, useful informative flyers, Clio promotion material and additional information which has been distributed to all the first years during the IRIO introduction day. The Dutch Support Group has been promoted amongst the freshmen by handing out a flyer and mentioning this in the lecture talk. Lastly, Clio stayed in touch with the department and helped recruiting Student Mentors, who assist the IRIO freshmen in their first year and to help them get acquainted with the programme, the University and Clio.

As Freshmen students are generally the most eager group within Clio to visit events and make use of Clio's services, a special focus is put on accommodating and engaging this particular group. They are the main target group for both Introduction camp and ClioWelcome period, the policies of which will be mentioned later.

Via the IRIO study advisors, information about Clio has been communicated via email from the moment freshmen were officially admitted to the program. This email provided a link to the Freshmen Portal on Clio's website in which all relevant information was provided. With the disappearance of the Study Start Week, the IRIO Bachelor Introduction Day was organized in cooperation with the faculty.

Second and Third Year Students

The Board also aims at improving and expanding the services offered to second and third year students, as they are still inclined to become active in Clio and visit Clio's events. Having spent more time in the realm of IRIO, focus may shift more towards career-related events to enhance their information about employability prospects and study-related events.

To improve the quality and visibility of Clio's Career-platform, the career tab on the website, including all the tabs such as the Internship Database will be relocated in a separate website dedicated to solely Career.

Motivating second and third years to come to social events as well is believed to be a key factor in keeping them engaged with the association and all its facets. Welcome back drinks will be organized to accommodate people coming back from their semester abroad.

(Pre-)Master students

Since (pre-)Master students are in the final stage of their studies, the goal is to offer them a valuable understanding of their career opportunities after IRIO. Therefore, career-related activities and the International Research by Students Programme will be actively promoted among (pre-)Master students.

Given that (pre-)Master Students generally differ in their needs and expectations from bachelor students, this will be taken into consideration when organizing activities solely for master students. These activities will be organized by the Master Committee. More information about the Master Committee can be found in the policy of the Commissioner of Corporate Relations. To inform (pre-)Master students about this Master Committee and further possibilities within Clio, the Chair and the Commissioner of Corporate Relations were there to present Clio during the IRIO Master Introduction Day on the 5th of September and gave an introductory talk to all new master students. Following this short presentation, the entire Board invited all the attendees to participate in a pub-quiz which took place in Pakhuis and was held in cooperation with the IRIO department. For more information about events exclusively for master students, see the policy of the Master Committee.

In order to attract as many Master students as possible, The Board continued to order master books for the Clio Bookstore. Moreover, The Board is looking into the possibility of having a reduced membership fee for Master students that solely live in Groningen for one semester as having a full membership fee for a limited number of events seems to negatively influence the number of Master students joining Clio. Naturally, it will be stressed that masters are also eligible to visit and use all the events and services provided to bachelor students.

The IRIO department has included Clio in the communication towards master students, mentioning Clio in general and the Master tab on the Clio website. At the beginning of each semester a Master mail will be sent out to promote master specific services and activities that Clio has to offer.

Active Members

As Clio is entirely organized by students, active members are of vital importance. The number of active members for 2018-2019 will be 112. This number includes different capacities of active membership derived from committees, advisory organs, the Dutch Support Group or specially assigned persons such as the Speaker of the House. Through the framework of Clio committees, the active members are responsible for the organization of the majority of Clio's events. In order to celebrate their hard work and show the Board's appreciation, three activities will be organised for solely the Active Members. These activities consist of the Active Members Weekend in November, a Running Dinner in December and the Active Members Appreciation Day in May. Furthermore, the Board continues to send birthday ecards and Christmas cards to the active members. To reduce the feelings of exclusivity that these events might cause, they have been separated from other general Clio events.

The Board is responsible for guiding the committee functionaries to an extent that compliments the guidance received from the committee's chair. All Board members will thus arrange meetings with their respective functionaries in order to provide them with more expertise. The Chair of the Board will organise chair meetings once in a while to discuss how they are experiencing chairing a committee and more general issues that might arise regarding Clio. Moreover, the Chair leads over the meetings with the speakers' coordinators of the Forum and Conference Committee, as the Chair is in charge of the speakers' database.

The Board is also working on creating an Old Board Facebook group in order to ease the next Lustrum Committee with finding Old Board Members and to investigate whether there is interest in having an annual Old Board Day or activity.

Clio Academic and Social

The second pillar of the policy focuses on supporting the interests of IRIO students with regard to Academic and Social activities. Clio will keep organising high-profile events that are connected to the field of International Relations. By doing so, Clio will continue to serve as a platform for everyone that seeks to interact with the academic International Relations community. To further increase this academic engagement, Clio will try to obtain a more active role in positions such as the IRIO programme committee. Furthermore, promoting the quality of the mental well-being of students should get a more visible policy within Clio. Naturally, the Board also strives to further optimize the study-supportive and study-complementing activities and services of Clio. The Board will assume these activities to be closely related to the social activities that Clio has, establishing a relation between participants with regards to both facets as maintaining a social character is a core feature of Clio.

Mental Health Support Initiative

As Clio is aware of the high pressures that students might encounter during their time as a student, and as there is an increasing focus on mental health issues and stress of students, Clio wants to contribute to a healthy and sane study environment for all IRIO students. By initiating two events, the Board aims to raise awareness for mental health issues. For more information about the Mental Health Support Initiative, see the policy of the Secretary.

Members Initiative Portal

The digital portal via which students can pitch their own ideas and events will continue to exist. These activities will not be included in the year schedule, as they are essentially not Clio events. The initiatives will be subject to careful deliberation before a decision will be made to endorse the idea/event, this is done in order to ensure that only quality events get the 'Clio stamp of approval'. No specific funds will be made available for initiatives. The promotion of the portal will be done through Facebook and the newsletter as well as through the network of active members. This year, the Board will only initiate activities they want to be realised, rather than exemplary.

Study-supportive Activities and Services

As the cooperation with AthenaStudies received a lot of critique in previous years, and has been perceived as dissatisfactory, the Board has decided not to continue the cooperation. Instead, there will be a cooperation with Tentamentrainingen and StudeerSnel, who will start providing courses from the second block onwards. In addition to the Masterclasses organised in cooperation with Studeersnel and Tentamentrainingen, Clio members will receive a ten percent discount on the Tentamentrainingen courses. Members of Clio will also get their money back if they do not pass the course, on the condition that they attended all classes. In order to get the freshmen acquainted with the study-supportive function of Clio, a Study Support Masterclass has been organised by ClioWelcome.

Moreover, Clio continues the organisation of the Language Cafe in cooperation with ESN, Esperia, VIP, and Commotie to assist members with their language minors. This year Commotie was added, as their study got internationalised. Moreover, the Academic Committee will also continue to make sure that qualified persons are assigned to write bundled summaries and lecture notes for which they will be paid. Summary guidelines are

laid out prior to start of the course to standardize the summary format. Given this extra effort and in order to increasingly motivate students to write summaries, the fee is raised to 50 euro for 5ECTS and 80 euro for 10ECTS. This will be done by advertising in the newsletter and active searching by the Academic Committee. All study material will be checked up on regularly by the Academic Committee, other students taking the course and by the Board in order to guarantee a satisfying quality. We believe that only when assigning designated people other than the Board for the summaries, quality standards can be adhered to. For more information on the study-supportive services, see the policy of the Academic Committee.

This year, Clio will quit endeavouring the Study Week as the past editions of the Study Week have not been seen as a success or as something with the potential of working out. As the concept of the Study week has proven to be very unreliable and dependent on external factors, the Study Week will be discontinued in the coming year. However, the focus will shift upon offering Study Groups, to still provide the IRIO students with a location and possibility to have discussions regarding the content of their courses amongst each other. For more information on the study-supportive services, see the policy of the Academic Committee.

Study-complementing activities and services

Being a study association, it is of vital importance to provide for qualitatively high standing, fun and professional activities to captivate the interest of IRIO students. Being complementary to the student's academic IRIO track is what brings many people into Clio. A wide variety of events is therefore organised in order to provide IRIO students with a better and tangible understanding of topical and tangible issues in the world of IR.

The interdisciplinary character of the IRIO programme offers a lot of possibilities to organise activities and services complementing the programme, such as the Forum activities, the Conference, the Watch and Learn activities and the International Research by Students Programme. As the University increases to lay its focus upon employability, providing for career orientation and preparation has become indispensable for Clio as well. Therefore, the Association will organize a multitude of career related activities interesting to both Bachelor and Master students.

To further assist members with their career orientation, the Board and the Career Services of the Faculty of Arts are maintaining the alumni-mentor programme, which allows for IRIO students to contact IRIO alumni via the CareerConNEXT system to ask career-related questions. However, this system will be critically assessed in cooperation with the Faculty of Arts as it is in need of restructuring and improvement. In cooperation with Mitrany, the system will be promoted, and more alumni will be contacted. The promotion will be realised through the newsletter, Facebook, and the Career Mailing. The Chairman will evaluate the system together with the Coordinator Career Services of the Faculty of Arts.

Professionalization and Network

The third pillar is about how Clio operates in a network while working on the professionalization of some of its endeavours. Clio should keep striving to professionalize on a variety of areas. By further developing the Clio Career Platform, Clio will aim to add a valuable and professional platform for all its members to further explore their career opportunities. Also, the cooperation with the alumni network Mitrany should be continued, as past Clio members serve as a valuable source of information for the members' future careers. Inter-committee collaboration should be encouraged in order to gain valuable insights and possible cooperation opportunities. Lastly, Clio should keep up with platforms such as LinkedIn, and develop them into useful means for its members.

Optimization of the Association

This year, committees will continue to store all their information of their Google Drive so that none gets lost and create a year planning to keep a structured overview of the expectations throughout the year, while adhering to the new GDPR privacy law. A PR plan and Acquisition

plan will also be required to ensure that sufficient attention is being paid to these crucial facets of committee functioning. The Board Representatives of the respective committees will ensure that their committees will adhere to these protocols.

Where possible, inter-committee cooperation will be encouraged to ensure that expertise is utilized as effectively as possible.

When it comes to information aggregation, a number of two electronic surveys will be laid out throughout the year:

Block 1: A survey on the introduction period including the IRIO Bachelor Introduction Day and the ClioWelcome period targeting the first year IRIO Bachelor students.

Block 4: A General Clio Survey concerning amongst other events and services, social activities, bookstore, the bigger events, study support, and the Clio Board

These surveys will be the responsibility of the Chair of the Board in cooperation with the other Board Members. Additionally, the Board will provide an incentive, such as a voucher, for people to fill in the surveys.

Clio's Network

The Board will continue to uphold and utilize the relations built up during the past 31 years in order to achieve the association's goals and improve mutual cooperation.

Clio's general network can be divided into seven groups; the Board of Advisors, the IRIO Department, the Faculty of Arts, the University of Groningen, Mitrany, the external partners of Clio and the Audit Committee. The Chair is responsible for the first four groups, the Commissioner Corporate Relations will maintain the contact with Mitrany and the external partners and the Treasurer will be in contact with the Audit Committee. More information about these contacts can therefore be found in the Policy Commissioner Corporate Relations and the Policy Treasurer.

The Board of Advisors

For 2018-2019 the approach to the Board of Advisors will remain one of a problem-solving nature. During the year, when an issue arises on which the Board requires advice, it will usually be put forward to individual members with most expertise on the issue, rather than sent to the whole collective. When a General Members meeting is approaching, the draft policy will be sent to the members of the Board of Advisors for advice by using a draft Google Docs, as this has been proven to be easy and constructive. Collective meetings will be planned only when deemed necessary.

The IRIO Department

In order to stay updated on all developments within the IRIO department that could affect Clio, the Chairman of the Board has regular contact with the head of the department, the Bachelor and Master coordinator, the student representative of the Department Board, and the Secretariat. A newsletter to all IRIO staff members will be sent out in October, February and May with the goal of informing the department of the activities and developments of the Association. The Chairman will also be in contact with the study advisors. An important part of the contact with the IRIO department is concerned with Bachelor and Master Introduction Day. Concerning the Travel and the Conference, coordination with the department is essential in preventing overlap with academic activities. Therefore, it is of major importance to maintain a close cooperation with the department, as well as benefit from mutual interests. To further increase the academic engagement within the IRIO department, Clio will try to obtain a more active role in improving the IRIO programme by opting for a position within the IRIO programme committee

The Faculty of Arts

Since the Faculty Board decides on broad issues concerning the faculty, the Chair continues the regular meetings with the student representative of the Faculty Board. Furthermore, the Chair maintains the contact with the Network of Arts, which is a forum for programme committees, study associations, faculty council parties and other active students at the Faculty of Arts that meet regularly to discuss faculty-wide issues. Lastly, the Chairman has regular contact with the coordinator Career Services of the Faculty of Arts, in order to ensure that Clio is always updated about the dynamics of the labour market and to improve the career section of Clio.

Additionally, the Chair helps to chair the meetings with the Faculty's study associations, which take place once every six weeks. These meetings are meant to discuss matters that concern all study associations, such as the newly enacted GDPR law, the book sale, the Faculty Subsidy and career-related activities. The goal of these meetings is to stay informed of the interests of other associations of the faculty and to align interests wherever possible.

The University of Groningen

On the university level, the Chair maintains regular contact with the University Council parties and the members that used to be in the CFO, as the FVOG has been dismantled. The goal of these meetings is to stay on top of matters and developments that are of university-wide concern and in order to ensure that Clio's interests are taken into account in these deliberations. Moreover, staying in touch with associations from other faculty's gives Clio the opportunity to learn from other associations. Since many organisations encounter problems regarding the integration of international students, Clio is often asked for advice on internationalisation. The Chair will continue assisting other associations with questions and regularly meets with other Boards to discuss this matter. This year, the Chair and the Commissioner of PR and Publications gave a workshop at the Groningen Together Seminar regarding the topic of internationalization at the request of the University Board.

Policy Forum Committee

The Forum Committee organizes four events within the realm of International Relations. The aim of the events is to enhance the knowledge and future possibilities of IRIO students. The topics will be chosen in a collective effort by the committee. They will stimulate the curiosity and motivation of IR students by bringing them closer to the practical side of the field of International Relations. Topics which have not recently been covered by any of Clio's events will be preferred to keep the events interesting.

The Forum Committee will add an additional position to its committee and divide the task of the former secretary/treasurer position into two separate positions. This division of work is done to give the treasurer more time to coordinate and lower the travel costs of speakers as well as to look for possibilities to cooperate with for example other associations, in order to lower potential costs for locations.

This year the Forum Committee is going to organize four events. Three of these events are open activities for which the content and setting are not set yet. These events will be open for everyone and not be limited to Clio members. The fourth event the Forum Committee will host is the Night of IR which is exclusively for Clio members. During the Night of IR, various lectures will be given at various locations (mainly bars, restaurants) around town. To make the lectures as appealing as possible to many people they vary in their content. Time for an interactive exchange between the audience and the speaker after the lectures as well as at the end of the night is seen as vital for the success of the night. To participate at the Night of IR, the Forum Committee will consider the introduction of a participation fee. This fee might be introduced to pay for the speakers' travel and accommodation costs. All of Forum's events will be promoted through various means such as flyers, posters, lecture talks, the Clio website and social media.

Policy Conference Committee

The Conference Committee 2018-2019 will organize the annual Conference of the Study Association Clio. This academic year's conference will take place on the 30th of April 2019. The Conference Committee is currently looking into different options for the location.

The conference aims at having more than 150 participants, consisting mainly of students studying International Relations and International Organization. The conference will give its audience the unique opportunity of exploring the variety of an International Relations related topic within one day. Not only through the more passive way of listening, but also in an active participatory way during the workshops. This enables the audience to experience international relations in a new way and gather a deeper knowledge and understanding of the field of IR.

The topic of the conference will be announced on the 26th of February, at the Conference Announcement Party. The conference's topic is broad enough to attract a wide audience, coming from various fields of interests. At the same time, however, it is specific enough to attract numerous plenary speaker and workshop speakers. The conference will consist of a round of plenary speakers giving lectures to the audience, introducing the variety of the conference's topic. In the following workshops, the participants will get the opportunity to become active and explore the possibilities of the topic themselves. The conference aims at closing with a debate. A large number of experts with different backgrounds and expertise, such as politicians, journalists and academics, come into consideration as possible speakers. In order to ensure funding, the committee will contact various funds and companies. Thereby considering established as well as potential new partners.

The main target group of the conference are IR students. However, other people interested in the theme, such as students from other fields or University staff are also welcome to attend the conference aiming the conference to be an inclusive event.

By employing various ways of promotion, the Conference Committee aims at attracting as many potential participants as possible. The promotion will start after the Conference Announcement party and will be, in varying intensity, kept up until the day of the conference. By using posters, flyers and banners the committee aims at reaching a wide range of people.

During the organisation process of the conference, the Conference Committee aims at working in close cooperation with the IRIO department, in order to find speakers and to attract a broad audience. The Conference Committee has been in function from the end of June 2018. Currently, the committee is contacting potential speakers and master of ceremonies, as well as funds and companies for sponsoring the event. Work on the conference's promotion campaign has also already begun.

Policy Awareness Committee

The Awareness Committee provides members with a platform that they can use to contribute in a positive way to issues that we talk and learn about every day in our studies. The main goal of the Awareness Committee is to draw attention to a specific issue of the Committee's choice in order to raise awareness. The Committee will focus on providing information about the topic and fund-raise if deemed desirable. Two Committees throughout the year results in people leaving for one semester to still be involved in Clio for the duration of approximately five months. In order to make sure that the transition period will run smoothly, the Board will set transition- and topic selection deadlines to facilitate the handover between the two committees.

The Committee will focus on a specific charity or cause of their choice every semester. Also, the members of the Committee will change per project. This year, the number of committee members will stick to five committee members, including the Board Representative. The first semester, this will be the Chair of the Board. The members will be continued to be elected via an anonymous motivation letter. Besides, the Awareness Committee will get the possibility of having one open activity per semester with the aim of raising awareness or funds. This year, the Awareness Committee will receive a budget which will make it easier for the Committee to focus on their event. Each Awareness Committee will have one event which will be combined with a low-key Clio event. In the first semester the activity will be on the same day as the VLC-party and in the second semester, the activity will be on the same day as the chair interest drinks. The aim of combining events is to result in having more people to participate in both of the events.

With regards to the promotion, the Committee will continue to be in charge of a separate Facebook page with the aim of keeping all Clio members informed about the issue itself and also about its progress. Having a different Facebook group increases the visibility of the posts and the projects of the Awareness Committee and reaches an engaged and specific audience. The committee will also have the option of promoting themselves via the newsletter and the Facebook page, but this needs to be in accordance with the promotion schedule of the Board's Commissioner PR & Publications and the Secretary.

Evaluation Policy Lustrum Committee

In the summer of 2018, 30 years passed since the foundation of the Study Association Clio. Therefore, the Lustrum Committee, established to commemorate this benchmark of success, did their best to honour the festive occasion by organising a week filled with different kinds of exciting activities.

The week was attended by a very diverse group of participants including students from the first to the fourth year. Alumni of the study programme were present as well as freshmen. It was also pleasantly noticed that older members of the higher years participated enthusiastically in high numbers.

The different activities were generally viewed as positive, with some criticism from the committee. The Opening Party was at the 15th of June at Platform Theatre under the theme of "Aluminium 28" and was open for both members and non-members. With a lot of attendees, the goal for the number of guests was reached and the party was therefore seen as a success. The location was regarded as a nice change to the usual venue. One small point of improvement was the size of the venue which was too big for the group attending. Following the Opening Party, on Saturday, the Active IR Day took place at the Heerenhuis. This was organised in cooperation with TEIMUN and was orientated on one of the MUN conferences under the theme "Energy". This event was attended by 40 people who enjoyed the activity. The committee regards it as essential for a Lustrum to entail a kind of Active IR activity, but this specific kind might not be as inclusive as it was wished for. One should consider for the next Lustrum to create a more inclusive activity as not all participants do enjoy the preparations that accompany a Model United Nations. Furthermore, it is strongly advised to not let the event take place the day after a party as this reduced the participant number. Moreover, on Saturday, the Old Board Dinner was held at the "Land van Kokanje". This event was visited by 28 participants with positive responses. The activity on Sunday was the Cabaret event in the Aa Theatre, at which "Stranger Things have Happened" gave a show. The show by the theatre group was very well perceived and the actors dedicated their performance to multiculturalism and the international character of Clio and Groningen. Unfortunately, the turnout was rather low. This lower turnout could have been caused due to moving the Old Board Dinner from initially Sunday to Saturday, making it less feasible for Old Board Members to attend this event. After the event, on the same day, a public screening of the World Cup games was organised in the same venue. On Monday, the activity organised was the Outside Day open solely for passe-partout holders. The location of the event was in Stadskanaal with dinner afterwards. This activity was one of the highlights of the week and was very well attended, with even having more participating students at the dinner. The responses were overwhelmingly positive and the aim of creating a group feeling was certainly achieved. The dinner at Happy Italy helped to create the atmosphere of a trip and discuss the events of the day with fellow participants. The pub crawl following the dinner was a nice addition and exceeded the expectation of participants.

On Tuesday the lecture by Andrei Sannikov took place in the Nieuwe Kerk with Dr. De Deugd as a host. The speaker himself was seen as engaging and his story as interesting. The venue nevertheless was slightly problematic due to size and audibility. The talk itself was certainly informative and engaging sparking the interest of the audience for the issue. On Wednesday, the first activity of the last day was the Workshop activity in which the participants were able to try out a multitude of different activities namely, graffiti, kanoepolo, mindfulness, climbing, windsurfing and a

Hooghoudt tour. The events were regarded as a success, the selection for the passepartout holders was quite diverse with positive responses. Afterwards at the Closing party under the theme: "End of the world" at &Zo we concluded our Lustrum festivities with a lovely end of the festivities while being able to attract a broad audience. As seen above the number of participants was overall sufficient and satisfying. Furthermore, additional activities for the promotion, like a stand on the Harmony square added to the Lustrum vibe and set the mood for the days to come. Concerning the Acquisition, we shifted the strategy of focusing on bigger sponsor due to the lack of positive responses and time pressures. Lastly, the committee collected all the information regarding the Lustrum on the Google Drive of the committee in order to make sure that it will be accessible for the next Lustrum committee and the Boards.

Advice: It was noted that more time for the planning of some activities is needed. An idea to resolve the problem is an earlier start of the committee or parts of the committee. Therefore, it is advised to have the 34th board review the most feasible period for the 7th lustrum at their policy GMM.

Event	Date	Goal '17/18	Attendees '17/18	Difference Goal %	Attendees '16/17	Difference '16/17 – '17/18	Attendees '15/16	Difference '15/16 – '17/18	Target Group	Open to
Language Café	12-3-2018	35	40	15%	21	90%	23	74%	All Members	All Members
Watch & Learn	21-3-2018	40	64	60%	38	68%	30	133%	All Members	All Members
EU Law Masterclass	22-3-2018	75	106	41%	N/A	N/A	N/A	N/A	1st years	1st years
Study Week	26-3-2018/ 30-3-2018	70	33	-53%	64	-48%	32	3%	All Members	All Members
Introduction to Economics Masterclass	3-4-2018	75	86	15%	83	4%	58	48%	1 st years	1 st years
Travel	9-4-2018/16-4-2018	45*	45	0%	40	13%	40	13%	All Members	All Members
Batavierenrace	20-4-2018/ 22-4-2018	30	29	-3%	30	-3%	28	3%	All Members	All Members
Forum Lecture	23-3-2018	80	85	6%	35	142%	30	183%	All Members	All Members
Board Announcement Party	24-4-2018	185	148	-20%	158	-6%	197	-25%	All Members	All Members

Event	Date	Goal '17/18	Attendees '17/18	Difference Goal %	Attendees '16/17	Difference '16/17 – '17/18	Attendees '15/16	Difference '15/16 – '17/18	Target Group	Open to
Language Café	30-4-2018	35	34	-3%	32	6%	21	62%	All Members	All Members
Photo Open Activity	2-5-2018	30	95	217%	N/A	N/A	N/A	N/A	All Members	All Members
Conference	8-5-2018	150	143	-5%	171	-16%	153	-6%	All Members	All Members
Company Visit	14-5-2018 / 15-5-2018	40	40	0%	44	-10%	25	60%	All Members	All Members
Active Members Appreciation Day	22-5-2018	85	70	-17%	67	4%	69	1%	Active Members	Active Members
Yearbook Party	22-5-2018	185	165	-11%	176	-6%	231	-29%	All Members	All Members
Chairmen Interest Drinks	24-5-2018	30	45	50%	28	61%	N/A	N/A	All Members	All Members
Awareness Group Open Activity	24-5-2018	25	55	120%	N/A	N/A	N/A	N/A	All Members	All Members
GMM	30-5-2018	40	38	-5%	58	-34%	33	15%	All Members	All Members

Event	Date	Goal '17/18	Attendees '17/18	Difference Goal %	Attendees '16/17	Difference '16/17 – '17/18	Attendees '15/16	Difference '15/16 – '17/18	Target Group	Open to
IRSP Drinks	31-5-2018	30	28	-7%	N/A	N/A	N/A	N/A	Older years	All Members
Forum Lecture	5-6-2018	80	84	5%	76	11%	45	87%	All Members	All Members
IMR Masterclass	7-6-2018	70	67	-4%	N/A	N/A	32	109%	2nd years	2nd years
Lustrum Opening Party	15-6-2018	200	170	-15%	N/A	N/A	N/A	N/A	All Members	All Members
Lustrum Active IR Day	16-6-2018	100	40	-60%	N/A	N/A	N/A	N/A	All Members	All Members
Lustrum Old Board Dinner	16-6-2018	35	28	-20%	N/A	N/A	N/A	N/A	All Members	All Members
Lustrum Comedy Event & Football	17-6-2018	120	45	-63%	N/A	N/A	N/A	N/A	All Members	All Members
Lustrum Outside Day	18-6-2018	100	64	-36%	N/A	N/A	N/A	N/A	All Members	All Members
Lustrum Pubcrawl	18-6-2018	70	35	-50%	N/A	N/A	N/A	N/A	All Members	All Members
Lustrum Dinner	18-6-2018	100	80	-20%	N/A	N/A	N/A	N/A	All Members	All Members
Lustrum Lecture	19-6-2018	150	68	-55%	N/A	N/A	N/A	N/A	All Members	All Members
Lustrum Fun workshops	20-6-2018	100	62	-38%	N/A	N/A	N/A	N/A	All Members	All Members

Lustrum Closing Party	20-6-2018	200	152	-24%	N/A	N/A	N/A	N/A	All Members	All Members
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Event	Date	Goal '18/19	Attendees '18/19	Difference Goal %	Attendees '17/18	Difference '17/18 – '18/19	Attendees '16/17	Difference '16/17 – '18/19	Target Group	Open to
Master activity	04/09/2018	40	34	-15%	38	-11%	N/A	N/A	Master Students	Master Students
Crazy 88	04/09/2018	40	31	-22%	228	-86%	35	-11%	First Years	First Years
Freshmen Dinner	06/09/2018	100	73	-27%	108	-32%	106	-31%	First Years	First Years
Opening Party	06/09/2018	200	255	28%	301	-15%	257	-1%	All Members	All Members
Introduction Camp	07/09/2018 – 09/09/2018	116	87	-25%	119	-26%	115	-24%	First Years	First Years
Committee Carousel	11/09/2018	70	34	-51%	128	-73%	65	-47%	All Members	All Members
Dodgeball	12/09/2018	50	30	-40%	42	-28%	N/A	N/A	First Years	First Years
Cultural Dinner	17/09/2018	30	24	-20%	N/A	N/A	N/A	N/A	All Members	All Members
Debate	19/09/2018	50	42	-16%	N/A	N/A	N/A	N/A	All Members	All Members
Paintball	26/09/2018	40	39	-3%	N/A	N/A	N/A	N/A	First Years	First Years
Pubcrawl	26/09/2018	45	70	56%	51	37%	45	56%	All Members	All Members

Event	Date	Goal '18/19	Attendees '18/19	Difference Goal %	Attendees '17/18	Difference '17/18 – '18/19	Attendees '16/17	Difference '16/17 – '18/19	Target Group	Open to
Hitchhike	28/09/2018 – 30/09/2018	30	25	-17%	28	-11%	30	-17%	All Members	All Members
October Party	03/10/2018	170	182	7%	176	3%	N/A	N/A	All Members	All Members
Language Café	15/10/2018	25			18		N/A	N/A	All Members	All Members
Pubquiz	16/10/2018	75			76		75		All Members	All Members
Karaoke	16/10/2018	85			109		105		All Members	All Members
Policy GMM	17/10/2018	40			59		37		All Members	All Members
TIR Masterclass	18/10/2018	40			35		N/A	N/A	Second Years	All Members
IIEL Lecture	24/10/2018	85			142		N/A	N/A	First Years	All Members
Active Members Weekend	16/11/2018 – 18/11/2018	75			89		72		Active Members	Active Members
Language Café	19/11/2018	25			34		18		All Members	All Members
IRSP Drinks	20/11/2018	25			24		20		Third Years/Master students	All Members

Event	Date	Goal '18/19	Attendees '18/19	Difference Goal %	Attendees '17/18	Difference '17/18 – '18/19	Attendees '16/17	Difference '16/17 – '18/19	Target Group	Open to
Career Evening	22/11/2018	35			43		40		All Members	All Members
Informal Drinks/ Vernissage	23/11/2018	40			95		N/A	N/A	All Members	All Members
Forum Lecture	26/11/2018	70			67		50		All Members	All Members
The Hague Excursion	03/12/2018	45			42		50		First Years	All Members
Travel Announcement Party	04/12/2018	150			161		144		All Members	All Members
Running Dinner	11/12/2018	55			64		51		Active Members	Active Members
Event Open Activity	11/12/2018	60			30		N/A	N/A	All Members	All Members
Company Visit	13/12/2018	25			24		30		All Members	All Members
VLC Party	17/12/2018	170			175		181		All Members	All Members
Awareness Activity	17/12/2018	30			63		N/A	N/A	All Members	All Members
Informal Drinks Xmas at the Attic	19/12/2018	25			N/A	N/A	N/A	N/A	All Members	All Members

Event	Date	Goal '18/19	Attendees '18/19	Difference Goal %	Attendees '17/18	Difference '17/18 – '18/19	Attendees '16/17	Difference '16/17 – '18/19	Target Group	Open to
Master Activity	10/01/2019	20			28		N/A	N/A	Master Students	Master students
Economics Workshop	06/02/2019	50			47		40		First Years	All Members
EU Law Workshop	07/02/2019	30			N/A	N/A	N/A	N/A	Second Years	All Members
Welcome back drinks/Informal Drinks	08/02/2019	35			22		34		All Members	All Members
Language Café	11/02/2019	35			38		18		All Members	All Members
Evaluation GMM	13/02/2019	35			36		39		All Members	All Members
Career Evening	14/02/2019	40			42		36		All Members	All Members
Forum Lecture	19/02/2019	60			85		35		All Members	All Members
Board Interest Drinks	20/02/2019	10			21		15		All Members	All Members
Brussels Excursion	21/02/2019 – 23/02/2019	52			52		49		First and Second Years	All Members
Conference Party	26/02/2019	150			127		177		All Members	All Members

Event	Date	Goal '18/19	Attendees '18/19	Difference Goal %	Attendees '17/18	Difference '17/18 – '18/19	Attendees '16/17	Difference '16/17 – '18/19	Target Group	Open to
Master Open Activity	05/03/2019	40			N/A	N/A	N/A	N/A	Master Students	Master Students
Event Open Activity	05/03/2019	40			N/A	N/A	N/A	N/A	All Members	All Members
Galant Gala	07/03/2019	100			128		102		All Members	All Members
Language Café	11/03/2019	35			40		21		All Members	All Members
Night of IR	14/03/2019	80			110		93		All Members	All Members
Informal Drinks	15/03/2019	20			N/A	N/A	N/A	N/A	All Members	All Members
Masterclass Economics	19/03/2019	75			86		83		All Members	All Members
Watch & Learn	21/03/2019	45			64		38		Travel Participants	All Members
Travel	08/04/2019 – 14/04/2019	45			45		40		All Members	All Members
Board Announcement Party	23/04/2019	150			148		158		All Members	All Members
Language Café	29/04/2019	35			34		32		All Members	All Members

Event	Date	Goal '18/19	Attendees '18/19	Difference Goal %	Attendees '17/18	Difference '17/18 – '18/19	Attendees '16/17	Difference '16/17 – '18/19	Target Group	Open to
Conference	30/04/2019	150			143		171		All Members	All Members
Informal Drinks	03/05/2019	20			N/A	N/A	N/A	N/A	All Members	All Members
Watch & Learn	08/05/2019	30			N/A	N/A	N/A	N/A	All Members	All Members
Batavierenrace	10/05/2019 – 12/09/2019	30			29		30		All Members	All Members
Photo 88	14/05/2019	25			N/A	N/A	N/A	N/A	All Members	All Members
Chair Interest Drinks	16/05/2019	30			45		28		All Members	All Members
Awareness Activity	16/05/2019	30			55		N/A	N/A	All Members	All Members
Career Excursion	20/05/2019 – 21/05/2019	40			40		44		All Members	All Members
Informal Drinks	24/05/2019	20			N/A	N/A	N/A	N/A	All Members	All Members
Active Members Appreciation Day	27/05/2019	70			70		67		Active Members	Active Members
Yearbook Party	27/05/2019	170			165		176		All Members	All Members

Event	Date	Goal '18/19	Attendees '18/19	Difference Goal %	Attendees '17/18	Difference '17/18 – '18/19	Attendees '16/17	Difference '16/17 – '18/19	Target Group	Open to
Handover GMM	29/05/2019	35			38		58		All Members	All Members
IRSP Information Drinks	04/06/2019	30			28		N/A	N/A	All Members	All Members
Forum Lecture	04/06/2019	70			84		76		All Members	All Members
Master Open Activity	05/06/2019	20			N/A	N/A	N/A	N/A	Master Students	Master Students
Masterclass IMR	06/06/2019	69			67		N/A		Second Years	All Members
Informal Drinks	28/06/2019	20			N/A	N/A	N/A	N/A	All Members	All Members

Policy Secretary

The Secretary of Study Association Clio is responsible for the communications and upholding the facilities of Clio. To be more specific, the Secretary is responsible for sending out the weekly newsletter, monitoring the membership database and supervising all business related to the Clio Attic. Furthermore, the Secretary is in charge of guiding all committee secretaries and other committee functionaries (who are not directly connected to another board member), namely the location & logistics, event managers and portal managers. In addition, the Secretary is the Board Representative of the Academic Committee, the ClioWelcome Committee and the Introduction Committee. Together with the chair of the Academic Committee, the Secretary also takes place in the Language Cafe Group.

Administration

Communications

The Secretary is in charge of managing the main Clio email account. Therefore, the Secretary is responsible for sending-out and replying to all emails sent to info@clio.nl and the secretary specific email address. Next to this, it is the Secretary's task to answer all phone calls made via the telephone in the Attic and redirect where necessary. Lastly, the Secretary manages all non-digital mail sent to the Clio address. The Secretary strives to respond to all emails and phone calls received on the landline to the best of her abilities.

Newsletter

Every Monday, the Secretary sends out the newsletter to all Clio members. With the exception of the Christmas and summer break.

The aim of the newsletter is to inform all members about Clio's activities and to make them aware of events and services offered by Clio. In addition, the newsletter contains advertisement of the association's partners, the section 'Humans of IR' and 'The Clio Column'.

In general, the newsletter is opened by less than 50 % of its recipients. This can be explained by the fact that some recipients are not living in Groningen anymore and therefore, are not that interested in Clio activities anymore. Moreover, Gmail tends to filter the newsletter as spam, which is why some people do not see the newsletter at all. Furthermore, the fact that there is a limited number of active members also diminishes the number of interested recipients. With the addition of the Clio Column the Board hopes that the number of interested recipients will increase since it has a less serious and less event-focused nature. The content of the Clio Column changes every week, but has the standard format of a monthly 'Mother of Clio', 'Meme', 'Must Choose Monday', and lastly the 'Denzel In Distress'. Throughout the year, the Secretary will look for ways to innovate the design and content of the newsletter to maintain the opening rate at a satisfactory level.

Information mails

In addition to the newsletter, the Secretary sends out multiple information mails to highlight certain activities to all Clio members or to specific target groups. The first

information mail that is sent out is the Freshmen Mail, which helps promoting the ClioWelcome period. Furthermore, this mail contains general information about Clio and motivates the recipients to apply for the committees. Unfortunately, we can no longer check the opening rate of these emails. The reason for this is that we cannot send the email out ourselves due to new privacy regulations. The emails are sent out via the IRIO department. All the other information mails such as career emails will be sent out by Clio directly, because they are only meant for Clio members.

Next to the Freshmen Mail, the Secretary sends out a Master Mail twice a year, at the beginning of each semester. This mail serves to promote all Clio activities that could be of interest to (pre-)master students. Additionally, the email highlights master-specific events organised by the Master Committee.

Furthermore, the Secretary sends out three Career Mails throughout the year. This email is sent out in the first week of the second, third and fourth block of the academic year. With this mail, the secretary intends to promote all career-related Clio events that are organised during the year. The events mentioned in the email are the IRSP Café, the career evenings and excursions, such as Company Visits, and the Clio Conference. In case the Commissioner Corporate Relations finds a suitable partner, the Career Mail will also serve as a platform for advertisement.

Bookstore

Together with the Chair of the Board, the Secretary is responsible for the Bookstore. Before every block, the Chair is responsible for receiving a list of all the books that are used in the IRIO programme and forwarding this to the StudyStore. It is the task of the Secretary to answer any questions related to the Studystore to her best ability, and when needed, to contact the contact person of the Studystore via email and/or phone.

Membership Database

It is the Secretary's task to supervise the Membership Database and to keep it up-to-date. This includes monitoring new members and the termination of memberships. Every year at the end of August, the Secretary deletes all members that have requested their membership termination.

This year, a total of 236 members have been deleted from the Membership Database. Additionally, 129 members have been deleted from the database. These additional members, are the members who have an unreachable email address and therefore can't be notified that they are still a Clio member. Moreover, we cannot notify them that membership fee will be subtracted. For this reason, the Secretary decided that it was necessary to delete these members. Throughout the year the Secretary will keep an eye on double memberships or ghost memberships and delete those from the database. Consequently, the database will remain an accurate representation of the number of Clio members.

This year 207 students signed up for the IRIO Bachelor, and 72 students signed up for the IRIO Master. Out of this group of people 209 students signed up as a Clio member. We can't see who out of these new members are Master or Bachelor

students. However, we will add a section to sign up form that distinguishes these students. Consequently from next year onwards, we will have a clearer view on this.

Study Abroad Portal

In cooperation with the Academic Committee, the Secretary continues to work on and update the Study Abroad Portal on the Clio website. Primarily, the Secretary will assist the Study Abroad Portal Manager of the Academic Committee, who will focus on this task during the entire year. The aim is to complete the Study Abroad Portal by providing an extensive list of universities abroad that can be affiliated with the IRIO programme, of which some will include interviews with students that went to the respective university. The Secretary will continue, in cooperation with the Commissioner PR & Publications, to keep up an attractive and clear layout of the portal.

Master Portal

In cooperation with the Academic Committee, the Secretary will update and work on the Master Portal on the Clio website together with the Master Portal Manager throughout the year.

The aim of the Master Portal is to present a variety of master programmes that can be pursued by IRIO students with a bachelor degree. This includes master programmes in The Netherlands, but also master programmes in other countries.

Clio Attic

In light of bringing the Board and the Clio members closer to each other, the decision was made to rename the former 'Office' to the 'Attic'. By doing this the Board intends to make the Attic a more informal place, where members feel welcome to drop by and relax with fellow members. It is the Secretary's task to make sure that the Clio Attic stays a welcoming place to all members and that it is a comfortable workspace at the same time. There is a spacious and comfortable area where committees and members are welcome to work and socialise. This year this space also includes an air hockey table. The workspace of the Board was also cleaned-up and rearranged, with the goal of providing the Board with a tidy and efficiency-supporting environment.

Furthermore, the Secretary made a list of all items that are in the office. This inventory list provides the Board and committees with an overview of all the items that Clio has. The aim is to motivate committees to use these goods and facilities, and to eventually prevent double purchases.

Functionaries

The Secretary has the responsibility of being in contact with her Clio committee functionaries. This is necessary in order to tackle problems and difficulties that the functionaries might encounter during the year. The above-mentioned functionaries

include all secretaries, event managers, location and logistics functionaries and portal managers.

Throughout the year, there will be three meetings with the functionaries which aim at providing help and giving guidance. At the first meeting, the Secretary will explain the functions and will hand out a checklist for the functionaries to use. This checklist contains useful information and the functionary's tasks.

Halfway through the year, the Secretary will organise the second meeting which aims at evaluating the functionaries' progress and discussing possible ways of improving the committee's work. Finally, during the last meeting, the Secretary will ask all the functionaries to share their experience and give advice for the following year. Both through the functionaries and the chairs of the Secretary's committees, the communication with the Board and the work of the committee will be discussed and evaluated. Furthermore, the Secretary will ask the functionaries to make an extensive handover document, including all lists and documents used by the committee; this will help succeeding functionaries and their committees.

Mental Health Support

The Secretary is responsible, together with the Board, for setting up a mental health initiative. The goal of this initiative is to, as part of study support, support the IRIO students with potential mental health problems they might encounter as a student. The initiative will be carried out in the form of two events. The content of the event is yet to be decided on, because it is dependent on the cooperation established with both the university as well as external psychologists. As a kick-off for this initiative, the first event will most likely entail a cooperation with Calimero. Calimero is organising a well-being week, in which awareness is raised for mental health issues. Clio will be cooperating with Calimero to establish this week. Next to this, there are currently talks happening with the study advisors of IRIO and external psychologists. Resulting out of these talks, the Board hopes to establish a second workshop later in the year focused on IRIO students only.

Policy Academic Committee

The main goal of the Academic Committee is to provide study supportive and study complementing activities, by organising events throughout the whole year. These include two study related workshops, multiple study groups, two Watch and Learns, two mental health related events, as well as five Language Cafés.

This year, instead of organising study weeks the first week of the exam periods, the Academic Committee intends to organise separate study groups for every first and second year course. The study groups will take place about three days before each exam. The aim is to have a lecturer of the course at each study group, for students to ask questions to. The rest of the hours will be used to study together and ask each other questions. Instead of a cafe in the city centre, this year the study groups will take place in rooms of the university. They will continue to be free and the committee will provide snacks, which can be consumed during a study break. Additionally, this year there will be workshops in order to prepare students even more in especially tricky courses. The committee strives to organise one for first

years in the Introduction to Economics Course and one for second years in the European Law Course.

The Academic Committee will also continue with the Watch and Learn events, but the aim this year is, besides having one in cooperation with the Travel Committee, to organize another one. The exact content of this second Watch and Learn is yet to be decided, but could for example be in cooperation with the Forum Committee or the Checks and Balances Committee, focused on an IR related topic.

The aim of the Language Cafes is to give people an informal setting where they feel comfortable to practice their language skills. This will be done in conjunction with ESN, Esperia, VIP, and Commotie in order to have a larger number of students in attendance. This year Commotie was added, to ensure a broader group of students. Furthermore, the committee is in charge of collecting summaries of the IRIO courses. The assigned commissioners will assess the quality of the summaries and forward chosen summaries to the Secretary of the Clio Board. This year, summaries will be subjected to standardised content requirements. Students making the summaries are asked in advance to summarise the entire course literature and to respect requirements such as the inclusion of page numbers and a table of content. With this new way of collecting summaries, the Academic Committee aims at improving the quality of the Clio summaries, especially since Slim Studeren is no longer summarizing IRIO courses.

Also this year, the committee will, in cooperation with the Clio Board, organise two mental health related events for students. The exact content of the workshops is yet to be decided on, and dependent on the partnerships that will be established.

Finally, the Academic Committee is in charge of keeping the Study Abroad Portal and Master Portal up to date. These are brilliant tools to highlight the possibilities that studying IR at the University of Groningen can bring. The committee will be interviewing third years that are currently studying abroad, as well as Alumni who have been abroad or are now studying Master's degrees. The aim is to update the portals regularly and to make the overview of Master's degrees / study abroad options on the website more clear.

Policy Introduction Committee

The Introduction Committee organises three events each year, which aim at introducing the students of International Relations and International Organisation to each other, and the practical field of their study. Reaching out mainly to first- and second-years, the Introduction Committee organises its first event in late November 2018; the one-day excursion to The Hague. In complement to this, the committee arranges for the three-day excursion to Brussels, which takes place at the end of February 2019. During these excursions, the aim is to bring students closer to the field of IR and the possibilities that exist once the study is completed. This is done by providing the opportunity to visit international institutions such as the European Parliament in Brussels, and others. In order to make the trip to Brussels possible, the Chairman of the Introduction Committee has already begun to contact Dutch, German, Danish, Belgian and Swedish Members of the European Parliament during the summer in order to obtain the subsidy needed to minimise the financial burden

of the excursion. One subsidy of 3200 euros has already been given to the Introduction Committee by D66, thus also establishing a visit to their office in the EP. To accomplish the minimization of the financial burden, further emphasis will be placed upon the acquisition of the committee. The last activity that the Introduction Committee organises is the Introduction Camp, which will take place from the 6th to the 8th of September in 2019. This activity aims at bringing some of the new students of International Relations together whilst introducing them to Clio and the opportunities for their participation in the association. This camp will yet again take place at accomodation de Hullen, located in Roden.

Evaluation ClioWelcome Committee

The ClioWelcome Committee is responsible for organizing the majority of the Clio events that take place in September and October. So far four ClioWelcome events have taken place, which will be discussed below.

Our first event was the Crazy 88. Around thirty people showed up, which is less than we expected. All the participants enjoyed the activity and we received a lot of positive feedback. We gave the winning group a prize consisting of eight free dinners at Huize Maas to further increase bonding between IR students from different years.

Our second event was the freshmen dinner, which was largely organized by the Board. Less people signed up than initially expected, but all the present freshmen seemed to enjoy it. We had the Opening Party right after, which was a grand success with over 250 attendees

Our fourth event was the trampoline dodgeball at Jump XL. We were hoping for at least forty sign-ups, but we only got slightly over thirty in the end. This meant that we turned a slight financial loss on this event. Nevertheless, all the people present enjoyed it thoroughly.

Events that we still have to organize include:

- Cultural Dinner
- Political Debate
- Paintball
- Pub crawl
- Pub Quiz
- Karaoke
- Oktoberfest Party
- Law Support Lecture

Despite some financial setbacks, the Committee has no real worries about the budget. The Committee can still cut expenses on other events, such as the Cultural Dinner and Paintball, in order to ensure that no deficit has to be run.

When it comes to attracting freshmen to the events, the results have been not as good as initially hoped for. However, the Committee does not think that this is because of poor promotion. It seems to be a general trend that this year's freshmen are somewhat more hesitant to join Clio events. For this reason, talks were held with the department to promote a more realistic view on the workload of the studies. Consequently, we hope to reduce the amount of stress among the first years and increase the attendees for the events.

Looking forward to the events that still have to be organised, the Committee is confident that everything will run smoothly. The only change that has to be made is to lower the expected number of participants.

Policy Treasurer

The Treasurer of Study Association Clio is in charge of the Association's finances and has to present the Financial Report to all of its members. The Financial Report explains the financial state of the Association and will be presented at the General Members Meetings. Moreover, the Treasurer will assist and supervise all the committee treasurers, and will take on a role as Board Representative in the Event and Travel Committee. The Treasurer will also take part in the organization of the Galant Gala. The Treasurer will follow the course set by previous treasurers, as written down in the long-term financial policy. The long term financial policy indicates, among others, standard procedures with regard to methods of payment and Clio's financial development over the years. The Treasurer aims at a continuation of the development of the long term financial policy in cooperation with previous treasures and the Audit Committee.

The Financial Administration

General

The principal task of the Treasurer is to manage the Financial Administration of Study Association Clio. Accordingly, the Treasurer makes use of the bookkeeping program 'Exact Online' and one bank account in the ING Dutch Bank. Moreover, the Audit Committee, which is formed by one old Clio Treasurer and three external Treasures, checks the work of the Treasurer and the Financial Administration of the Association. The Audit Committee also provides the Treasurer with advice and expertise on different aspects regarding the Financial Administration.

As an association, Clio is obliged to keep the Financial Administration from the past seven years in the Attic. Therefore, the Financial Administration from the years 2011-2012 onwards is stored in the Attic's archive. All the personal information from the previous years is removed as in accordance with the new GDPR.

Financial report

As previously stated, the Financial Report is presented at every GMM and provides a clear overview of the financial state of the Association. The financial state is explained by means of the balance of the Association, the budgets and the Surplus & Deficit accounts. Textual guidance in the Financial Report is provided by the Treasurer in order to make the rapport easier to comprehend for the members. In this way, transparency and clarity are assured.

Methods of Payment

The main form of payment are bank withdrawals. A SEPA recurrent direct debit form is required from every member for the withdrawal function to operate to its full potential. Accordingly, a recurrent direct debit is made compulsory for all Clio members. In cooperation with the Secretary, the Treasurer makes it a top priority to receive the recurrent direct debit from newly registered first-year students and master students. Those who have not send this debit by November, will be blocked as a

member until the mandate is sent. A blocked member is still a full-fledged member of the Association, with all the obligations that entails, but is unable to join any events until their account has been unblocked.

As part of the long-term financial policy, the goal is to use the withdrawal function of 'Congressus' to its full capacity. For the instances in which it is impossible to make use of the withdrawal function of Congressus, the program 'Exact Online' will be used. The Treasurer strives to place the withdrawal within two weeks after an event, when possible. Since it is required by law to provide a two-week notice before a withdrawal takes place, the Treasurer aims at a withdrawal taking place within four weeks after the event.

A consequence of this procedure is the possibility of debtors; the collection of debtors will be a top priority after each withdrawal. The Treasurer reserves its right to request payments prior to an event, if it constitutes a recurrent debtor.

Payments in cash will only be used for exceptional occasions, as it raises an administrative burden and goes against the long-term financial policy.

Reservations

The general approach towards the Reservations is to limit the use of existing Reservations to a minimum. The Treasurer strives to standardize the use and replenishment of Reservations in the long term financial policy. Moreover, the Treasurer aims at investigating the possibilities for opening a new Reservation as to distribute certain costs, such as stickers, pens and pins, more equally among different Boards.

The Reservation 'Registration Fees' is used to maintain a stable price of registration fees of activities for members. This Reservation will be used for different activities by the Career, Conference and Event Committee. However, the main purpose of the Reservation is to provide a buffer if the subsidy for the trip to Brussels, organized by the Introduction Committee, is not arranged or smaller than usual. At this moment, the Reservation Registration Fees amounts to €4,070.00

The Reservation 'Lustrum' has been used completely during the lustrum last year. As to guarantee a great lustrum in five years from now, the Treasurer will continue following the unwritten rule of reserving €1000,- per year for the lustrum. The Treasurer strives at transforming this unwritten rule into a policy, by writing it down in the long term financial policy.

Position Functionaries

In order to maintain a stable and transparent financial situation, there will be close cooperation and communication between the Treasurer and the committee treasurers. In order to achieve this, individual meetings will be held at the beginning and throughout the year in which the budget of the committee and different procedures will be explained and evaluated. One of the Treasurer's main tasks is to keep the committee chair and treasurer informed regarding changes in the budgets and transition plans. Furthermore, the committee treasurers are expected to keep the Treasurer informed about costs made and changes within the budget.

Galant Gala

Study Association Clio takes an active role in the organization of the Galant Gala. This year, the Treasurer of Clio will also be part of the Galant Gala Committee as treasurer. In cooperation with members from other associations which are also part of the Galant Gala Committee, the Treasurer will strive for an efficient organization in order to, once again, deliver a successful and unforgettable Gala.

Policy Travel Committee

This academic year, the goal of Clio's Travel Committee is to organize an unforgettable foreign excursion in the month of April 2019. We aim to maintain the total level of participants at 45. This number will include the members of the board as well as the members of the travel committee, leaving 33 spots open to participants. Due to lackluster results from the collaboration with the Photo & Multimedia Committee last year, there will no longer be one place reserved for a committee member of this committee.

The destination shall be determined by consensus within the committee, and it will be chosen based on three main factors, namely cost, education, and recreation. The cost of the Travel shall be between €300.00 and €450.00 per participant. The final cost will depend on a number of factors, including but not limited to; transportation costs, accommodation costs, and activities organized at the destination. Particular attention will be paid to realizing ideas and concepts relevant to students of international relations in their cultural and political contexts. Attention will also be paid to entertainment options, especially considering the fact that the participants are all students. As the early announcement of the destination during a party has been received positively in the past, it shall this year be announced during the Travel Announcement Party in the evening of December 4th, 2018, in cooperation with the Event Committee. The Travel Announcement Party shall henceforth be referred to by its acronym, TAP. The sign-up deadline for the Travel shall be announced soon after the TAP. In the interim period, those interested in joining the travel will have their opportunity to sign up for a chance to be chosen. At the time of writing, the Travel Committee has determined that lottery allocation has proven to be the most effective and fair way. Leveling the playing field in this way provides each applicant with an equal chance of joining the 2019 Clio Travel. Therefore, the limited number of spots on the Travel shall be allocated through a lottery system, the drawing of which will be held in early January 2019.

The promotion of the annual travel will involve the following approaches. The destination will be announced at the TAP with the use of a video created specifically for the occasion by the committee. There will small clues or guessing games, as well as general posters published on the Facebook page of Clio in order to promote the TAP, the excursion itself and to create increased interest among Clio members. Moreover, if deemed necessary, print posters and/or flyers will be created and distributed. In the weeks prior to the Travel, with the Academic Committee, the Travel Committee will jointly organize a "Watch&Learn" event during which time a speaker will present a movie or a documentary related to the destination of the travel. This event shall be open to the participants of the travel in order to gain some knowledge about a particular subject relevant to the destination and to allow or the participants

to become familiarized with one another. In the weeks following the Travel, the Travel Committee will organize a casual drinks, which will allow for an opportunity for participants to reminisce about their shared experience.

The Terms and Conditions of the Travel will clearly state that there is a zero-tolerance policy towards participants that engage in illegal activities while on the Travel, with particular regard towards the abuse of soft or hard drugs. Although the Travel Committee is not the first legal responsible for the participants, those who are caught while performing illegal activities, including but not limited to; refraining from obeying to the norms and customs of the travel destination and consuming soft/hard drugs, shall be excluded from the activities organized during the travel and distanced from the other participants. Since the group acts as a representative of both Study Association Clio as well as the University of Groningen abroad, such actions not only reflect poorly on the individual participant, but also on the whole group and beyond.

Moreover, in order to promote a more welcoming environment for both Dutch and International Clio members, the Travel Committee will encourage all the participants and member of the Board to speak English at all times, as not to ostracize or create the image of ostracizing any one participant. We hope that the 2019 Clio Travel will be one for the record books, and we look forward to working together with the Board and the aforementioned committees to put this plan into action.

Policy Event Committee

This academic year, the Event committee aims at organizing a variety of social events that will add an extra dimension to the student life of Clio members. The first activity the Event Committee will organize is the Active Members Weekend (AMW).

This year it will be organised on the weekend of 17th , 18th and 19th of November. As in previous years, the AMW will be held at The Loryann in Bakkeveen. The decisive factors in the selection of the location were price, space and noise regulations. One of the main purposes of the Active Members Weekend is to create a bonding opportunity for the newly formed committees. The Event Committee aims at stimulating this by organising, among others, the infamous committee-competition.

Furthermore, the Event Committee is responsible for organising three different parties throughout the academic year. All of these parties have a certain theme and function. The function of the parties are already determined upfront, namely, in chronological order: The Travel-, Conference- and Board-Announcement party. While both the Conference- and Board-Announcement party are held at 'Het Pakhuis', the Travel Announcement Party will be held at a different location. This location is yet to be selected by the committee. The themes of the parties are yet to be determined by consensus within the committee. The Event Committee strives to place more emphasis on the themes and aims at taking a leading role in making the selected themes an essential element of the Clio parties. The committee intends to achieve this by dressing up themselves and by dedicating more time and money in Decorations. The Event committee aims at motivating more non-active Clio-members to attend the parties. The Event committee is looking into the different possibilities to stimulate people to either stay at the parties for a longer period of time, or to stimulate

people to arrive earlier. The different ideas that are currently being discussed range from an extension of the happy hour, to having a common pre-drink activity before the parties. The policies implemented by the Board, that encourage committees to have a more open pre-drink policy and the decision to move more exclusive events, like the running dinner, to different dates, can support the Event committee in reaching its goal. With these policy choices, the Event committee is self-assured that it is capable of transforming the Clio parties into more open events, while maintaining the distinctive Clio character. The Event committee also aims at organizing two open activities throughout this academic year. The Event committee will use this opportunity to organise different types of social events which are not covered by other committees, and that contribute to the social cohesion within the association.

Lastly, the Event Committee will once again be responsible for guiding and supplying the Clio-team at the annual Batavierenrace. The committee will follow up on the advice to no longer supply the participants with breakfast. By choosing to do so, the Event Committee creates more space in its budget. The Event Committee aims at using this money to decrease the participants fee in an effort to attract more sign-ups for the Batavierenrace.

Policy Commissioner PR and Publications

The Commissioner of PR and Publications is responsible for promoting Clio's services and activities. The goal this year is to make the promotion approachable, fun looking and inviting. Services are promoted in a way that is beneficial to Clio's members and encourage the non-members to join the Association. Activities are promoted in a fun way, as useful to attend and inclusive to not only active members but also to the non-active Clio members. The promotion is done in a way that is both professional and approachable to members and third parties. The means of promotion that are currently employed are the Clio website, posters and flyers (and other print publications), social media and word-of-mouth promotion. The Commissioner PR and Publications has a goal of using less printed means and focus more on Social Media promotion with an increased focus on Instagram due to reasons mentioned in the sections below.

The Commissioner PR and Publications is also the Board Representative for the Photo & Multimedia Committee, Yearbook Committee and Checks & Balances editorial team.

Clio website

The website is the most informative and detailed source about Clio that members and non-members can access. The website is frequently updated to contain all the most recent news and updates about the occurrences in the Association. This year the goal is to have the same amount of visitors as last year, which adds up to 2000 visitors per month. The Commissioner PR and Publications feels that it is a plausible goal considering the data provided by Google Analytics.

This year, the biggest focus has shifted to making the website easier to use, more pleasant to the eye and less cluttered. For that reason, the entire Career tab has been shifted to a completely separate website on a different host than Congressus. The Commissioner PR and Publications and the Commissioner Corporate Relations have made that decision hoping that it will increase the visibility of the Career services Clio provides. Moreover, it makes the Career related information easier to approach and use for the members. Additionally, it de-clutters the website from too many tabs and scattered ways of providing information.

Besides that, the Commissioner PR and Publications and the Treasurer have met with managers of Congressus in order to discuss new ways of modernizing and customizing the website, which lead to positive results.

Social Media

Social Media is one of the best ways to promote Clio to its members. It is an easy way to reach many people and it is a source many Clio members use.

Facebook page

The Facebook page is a useful means of promotion of Clio's events and services to its members. The page is continuously used to keep the members up to date on all occurrences within Clio, all while balancing the posts in such a way that it does not overburden the members. The Commissioner PR and Publications is continuing with the policy of her predecessors to limit the posts to two per day maximum, in hopes that it will increase the reach potential of the posts to its maximum. The page is used to promote Clio events, services and advertisements of sponsors. Furthermore, as it was done in the last years, the Facebook banner of the page will be used for certain events or services that need to stand out more. The page is also going to be used to post the digital versions of posters and flyers, as visual tools prove to be most successful when promoting events. Hyperlinks to the website will be used when a post needs particular attention on the website.

The Commissioner PR & Publications sets the goal of reaching 1600 likes this year. The number of likes has increased from 1384 to 1476 since the beginning of the summer.

Personal Facebook Account

The Commissioner PR and Publications will continue to use the personal Facebook account in the similar manner as previous commissioners. The account has been renamed to "Clio Board (Gabre)" in order to avoid the personal Clio account to be named after one of the past Commissioners for an indefinite amount of time. While this might affect the personal approach that comes with using the name of the current Commissioner PR and Publications, this policy was deemed as a better long term solution for the PR strategy on Facebook.

The account will continue to be used to invite members to Clio events as well as post more personal reminders about the ongoing events through Facebook Story and regular posts. It will also be used to monitor and administrate IRIO groups on Facebook and generate content on all of the sub-pages on the Clio Facebook, such as Study Association Clio, Awareness Committee, Language Café and Checks&Balances.

The amount of Facebook friends has increased from 962 to 1064, with the goal this year being 1150 friends. The seemingly low goal has been set due to the noticeable decrease of Facebook usage among this year's freshmen.

The process of creating groups via this account has proved to be a success in the previous year, so it was continued this year. Facebook groups have so far been extremely useful in targeting specific audiences for certain Clio events. For example, the freshmen group, to specifically promote Clio Welcome and introductory activities. The new Freshmen group has 97 members since the 8th of September and has been updated with relevant information for freshmen. Previous groups will be used as

target groups for more specific invitations, which will also avoid the limit of the accounts' invite capacity.

Twitter

The Twitter account will be used in a more professional manner and only for the promotion of specific Clio events. These events are the ones with a more professional character, such as lectures and career evenings. This is due to the fact that the professional speakers and guests enjoy the direct promotion of their lectures through mentions on Twitter. The account will therefore only be used for such matters.

At the 8th of September the Clio account has 310 followers. There will be no goal set for the Twitter account.

Instagram

The Clio Instagram is going to witness and increase of active posting, due to the increasing popularity of this particular social media platform. In line with the advice the former Commissioner has given, it will be used to post pictures of events during or afterwards, and the focus will be upon visual appealing pictures to capture the event and its atmosphere.

Due to there being fewer restrictions on the content of the Instagram account, it is going to be used for a more personal approach to the members. The account will be used for funny pictures, recaps of events, updates, posters and other visual content that has proven to be highly effective last academic year. The Instagram stories will be employed to introduce members with the typical day of a certain board member, work in the Attic and other fun updates.

There is no maximum set amount of pictures posted on the Instagram account.

At the 8th of September, the Instagram account has 475 followers. There will be no goal set for the Instagram account, however a relatively big increase in the amount of followers is expected due to the popularity of the platform.

Snapchat

The popularity of Clio Snapchat, though active members still check it regularly, is declining among general members. The main goal of the Snapchat is to informally share pictures and videos that represent all kind of facets of the organization. This is now going to be mostly transferred to Instagram Stories, while the Clio Snapchat is most likely going to be used among active members to share content amongst each other.

The goal is to almost double the amount of followers from 112, to 200. Since the 10th of September the snapchat has 143 followers.

Conventional PR methods

This includes methods Clio has used in the past, such as posters, flyers and banners. The Commissioner PR and Publications in conjunction with the Chairwoman have chosen to switch attention to promoting the biggest Clio events by means of lecture talks, which has proven to be difficult to coordinate with certain lecturer. The Chairwoman is currently working on improving the situation by discussing it with the IRIO bachelor coordinator.

The lecture talks will be used to promote mostly events of career and academic nature, due to it proving to be the least irritant to the lecturers.

This year, it is also a goal to print less flyers than the previous years, since it is sometimes a huge waste to print hundreds of flyers, which is more than needed. This is why it has been decided to be even more selective towards events that are going to be promoted by means of flyering. The events that the Commissioner PR and Publications has chosen to flyer for are the Clio parties (due to their more inclusive nature), the Night of IR and the Clio Conference.

Clio format and Position Functionaries

The Clio format has played and will continue to play an essential role in the promotion campaigns, in order to have a clear and professional image of Clio and to make its promotion recognizable for Clio members.

The functionaries will receive an extensive workshop in order to learn how to efficiently use the traditional Clio formatting such as the Clio blue, the wing and the logo. The Commissioner PR and Publications has less strict views on the usage of the Clio font, as it has proven to limit the creativity of the functionaries and thus reducing the quality of the posters. The commissioner is currently looking into possibilities of updating the Clio font in order for it to fit the contemporary graphic design trends.

Clio Merchandise

The clothing line of Clio has been dismantled since last year's final attempt has been proven to be unsustainable. It is too expensive to keep the clothing line going.

Clio pins

The Clio pins are perceived as a success and will be continued this year. They will be promoted during Clio events, such as the conference and other study related events due to the more serious nature of the pin itself. The price of the Clio pin will remain the same, 2 euros 50 cents.

Freshmen Guide

The freshmen guide is the guide to inform all first-year IRIO students about Clio and its events and services. It includes an overview of each committee presented by the chairs. Furthermore, practical information related to the study of IRIO and life in

Groningen is provided in the guide. The freshman guide has been handed out during the mentor talks of each seminar group to reach all the freshmen.

This year, the freshmen guide steered away from the usual practice of maintaining it within a certain theme. It was done mainly due to the fact that the Commissioner PR and Publications deemed it nicer to be less restricted by an existing theme and rather focus on a sleek and simple design.

The next Freshmen Guide did not include pages of the yearbook based on the advice from the previous commissioner. The recommendation for next years freshmen guide is to keep it easy to understand, fun to read and perhaps look into the possibilities of using it for direct promotion of the partners of Clio.

Policy Checks & Balances 2018-2019

In the academic year of 2018-2019, Checks&Balances will strive for diversification and deepening of its content, by building on laid foundations and constructing new ones as well. Next academic year will see innovations in the magazine and on the website, as well as more intensive collaboration with the Clio committees.

Three editions will be published this year. The publication dates are December 2018, March 2019 and May 2019. The editorial board strives for making the magazine more thematic, which will result in more specific magazine topics. Next year's Checks&Balances keeps its main features, and will have new ones. The most significant change to the content of the magazine will be the inclusion of columns, which will replace regular articles. By introducing columns, our journalists can write about their own opinion, and thus the magazine will stimulate its readership to think about world affairs, rather than just reading about it. Next to the columns, next year's Checks&Balances will include a "Career" section, devoted to practical information and inspiring stories about what you can do as a student to give your career a boost even before entering the job market.

The Checks&Balances website will see a major overhaul in the beginning of the academic year. The website will become more accessible and easier to navigate, especially from a mobile device. The Facebook page continues to get more followers, and at the end of the academic year the editorial board hopes to have reached the target of nine hundred followers. Next to the regular articles, videos will be uploaded to the website as well. Whether these videos will be reports, podcasts or something entirely different depends on the multimedia editor, who will have the responsibility to produce this content.

Last year's Checks&Balances participated actively in the Clio community, most notably through the collaboration with the Conference committee. This year's editorial board will build on the foundations that have been laid by previous generations by extending our presence to the Career committee, as well as to the Academic committee. The collaboration with the Career committee will be through the aforementioned "Career" section in the magazine. The collaboration with the

Academic committee will be through the “Watch and Learn” event that will have a topic that will resonate in the Checks&Balances magazine.

The additions to next year’s magazine will make Checks&Balances more unique, the innovations on the website will increase the readership, and the collaboration with the Clio committees will increase its social aspect.

Policy Photo and Multimedia Committee 2018-2019

The main function of the Committee is to be present and take pictures at all Clio events. The Committee will strive to edit and publish the photos within five days of the event. At the beginning of the year the committee will concern itself with the taking of the different Committee pictures. The Committee will have two events this year. The first one being the Photo Vernissage on the 23rd of November 2018. This event will take place in combination with Clio Drinks. The second event will be related to IRIO and photography, the idea for now is to do a Crazy 88 but there is still room for the Committee to think of a different idea for the second event. All the Committee members will participate in a photography workshop to ensure an understanding of the camera and as a consequence a high quality of pictures throughout the year. Furthermore, the Committee will strive for more cooperation with the Yearbook and Checks & Balances committees. The committee will also take videos during the events and create one big aftermovie at the end of the year.

Policy Yearbook Committee 2018-2019

The Yearbook committee, responsible for the annual creation of a yearbook to document, reflect upon and celebrate the year gone by, will cover all possible events from the end of the academic year 2017-18 to the month of April 2019 (about one month before the announcement party). The Yearbook will be announced and distributed at the end of May and will now cost €2,50 for a single copy. Preliminary thoughts on production numbers are 180 yearbooks, however, this is subject to change depending on demand. This decision was made due to the fact that acquisition for the Yearbook committee is proving to be more and more difficult by the year and in order to prevent the committee members from working for acquisition.

Due to the introduction of a paid yearbook this year, the Yearbook committee will collaborate with the Photo and Multimedia committee in order to ensure active and successful promotion of the Yearbook sales. This will be done through the means of a promotional video, which will not reveal the theme of the Yearbook, but will instead highlight the features of the book itself. The sales will be done through a Google sign up sheet, as well as during the Yearbook announcement party itself.

The committee will consist of four lay-outers, a treasurer, a secretary, a board-representative and a chairman. The treasurer will be primarily responsible for acquisition for the committee. Due to the introduction of a price for the yearbook, we hope that around €450 can be acquired through sales; however, all committee members will be actively looking for funds to cover the remaining deficit. On top of this, all members will have a chance to be active in the production of the yearbook and familiarise themselves with layout and design programs, mostly Adobe InDesign and Adobe Photoshop. The Commissioner PR and Publications will provide training in a lengthy workshop. The tradition of making an announcement video for the Yearbook Party will be continued.

Policy Commissioner of Corporate Relations

Main tasks

The main task of the Commissioner Corporate Relations (hereinafter: The Commissioner) is to approach sponsors for partnerships that will benefit the members of Clio and the association as a whole. This will be done in two ways: cooperations based on funds, and cooperations based on services.

First, the Commissioner will approach sponsors to acquirer funds. For the academic year, the acquisition target will be set at €7000, a €1000 less than previous year. This decision has been made based on the advice of the previous Commissioner and due to the fact that the target has not been reached in the last 3 years. Some partners have expressed their desire to end the cooperation, or to change it into partnerships based on discounts or based on the organization of events. This has made it increasingly difficult to reach the acquisition target. Besides, the extra time that had to be dedicated to finding new sponsors prevented the Commissioner from focussing on different aspects of his/her task. A lowered acquisition target will provide the Commissioner with more time to spend on the new Career platform and to help functionaries with achieving their targets. Furthermore, a lowered acquisition target is a more feasible expectation of what will be collected, which also leads to a more realistic budget of the whole association.

Second, the Commissioner will approach sponsors to form partnerships that will provide Clio members with various services. These services will consist mostly of discounts that can help Clio members in various aspects of life in Groningen, both related to their studies and to their private lives. While partnerships providing funds have the priority, partnerships providing services are still an important aspect of what Clio wants to offer to its members.

The Commissioner will take place in three committees. These are the Career Committee, the IRSP Board and the Masters Committee. The Mitrany Board can be helpful for the committees because of the large database of alumni, which opens up possibilities for new cooperation. At the same time, the professional aspect of Clio is most interesting for Mitrany, which makes the Commissioner the most suitable person to join the Mitrany board. Lastly, the Commissioner will take place in the Dutch Support Group.

Furthermore, the Commissioner will be responsible for organizing the VLC party with VIP and Lugus in the month of December. The Commissioner has contacted both associations and will have meetings to organize the party. The location is yet to be determined.

Continuing successful current partnerships

The Commissioner will continue current partnerships that are considered fruitful by both Clio and the partner. All the partnerships will be evaluated every year to make sure that both parties are satisfied with the cooperation and are on the same page regarding objectives and expectations. Continuing these partnerships are important in order to provide Clio members with study related and social services.

Upholding the partnerships happens through regular contact via email, (Skype) call, and personal meetings. Personal and regular contact is deemed very important here as this will remind both parties of the benefits of the cooperation and constantly gives the possibility of discussing any problems that may occur.

The acquisition database will again be used and updated to keep track of who have been contacted by the Commissioner, and by the acquisition functionaries. The Commissioner will stress the importance of the use of this database to the acquisition functionaries. This will prevent that partners get overloaded with Clio proposals, which might create a negative affiliation with Clio.

Creating new partnerships

Besides continuing current partnerships, the Commissioner will look into the possibilities for Clio to engage in new partnerships. Creating new partnerships is not only a financial necessity for Clio, but it also provides an opportunity to provide Clio members with new services. This concerns information and promotion regarding their current studies, their future studies, internships and careers. The main focus will, therefore, be on getting partnerships with companies and institutions with a strong connection to IRIO. This is in line with the long-term vision on partnerships.

Functionaries

The Commissioner will assist the acquisitioners of the various Clio committees in achieving their respective targets throughout the year. In line with the advice of the Commissioner of the previous year, the Commissioner aims to meet with the functionaries on a more regular basis. If deemed necessary, the Commissioner will have more meetings with the chair and acquisitioner together. The Commissioner intends to make groups of functionaries that can help each other to reach their own acquisition target. It has shown that companies often find it interesting to have a more diverse package of sponsoring. Besides, the groups can be a good way of having functionaries motivate each other. Cooperations outside of those groups will still be stimulated as well. Lastly, it is the goal of the Commissioner and of the Board

as a whole to place more focus on acquisition within committees, as it has been experienced that the task can be alienated and that its value can be underestimated.

Guiding the Acquisition Functionaries

During the year, three different types of workshops will be hosted for the functionaries. First, as in previous years, the Commissioner will host a workshop for all the acquisitioners together. In this workshop, the functionaries will be provided with the basics of acquisitioning and how acquisition is done within the Clio framework. This workshop will also introduce the different groups that can work together in reaching their acquisition goal. Second, the Commissioner will meet with the Chair and acquisitioner of a committee for a workshop. Here, the focus will be on how acquisition influences the committee and its budget. The importance of acquisition for a committee will be stressed here. Also, the Commissioner and the Chair will look into setting deadlines throughout the year for the acquisitioner. Third, in line with the advice given by the previous Commissioner, a high-quality acquisition workshop will be given by AIESEC. This workshop will focus on how to approach partners and how to maximize the acquisition efforts. Besides the three workshops, the Commissioner strives to have regular meetings with the functionaries individually and keep a close eye on the acquisition database. The Commissioner strives to set more clear deadlines for acquisition goals, together with the Chair. If deemed necessary, the Commissioner will have more meetings with the chair and acquisitioner together.

Possibilities of partners to reach Clio members

Promotions and advertisements are done through:

- *Facebook and Newsletter*

Facebook and the weekly newsletter have proven to be easy and attractive means of advertising, both for Clio as it does not require much work and for the partners as it reaches a large number of people. The advertisements are coordinated together with the Commissioner PR and Publications and the Secretary to prevent an overflow of advertisements around the same time.

- *Direct mailing, Company profiles, Career mailings, Banners*

The Career Mail will be sent out three times a year in November, January and April. Partners can purchase a section of the email in which they can actively promote their company, internships or traineeships. The direct mailing has also proven to be an attractive medium through which partners want to advertise. In order to not be negatively affiliated with Clio these direct emails will only be sent out sporadically and are sold for a relatively high price in comparison to the other promotion possibilities. Companies can also advertise on the Clio website by having a company profile. Furthermore, it is possible to buy a banner on the Clio website.

- *My services and Clio sticker*

The 'My services' page on the Clio site promotes partnerships that offer Clio members discounts and services. These discounts and services will be given when a member shows the Clio sticker on his/her student card, or his/her Clio card. The Commissioner strives to have more discounts available with the Clio sticker, to make it more attractive to both students and companies. It has been decided to replace the Clio Card with a sticker members can put on their student card, as stickers are a cheaper and more sustainable alternative.

- *Freshmen guide*

Advertisements have been sold in the previous freshmen guide. This proved to be attractive for partners based in Groningen that wanted to reach a new group of students. For the next freshmen guide, Clio seeks to acquire new advertisements from businesses inside the city.

- *LinkedIn, Internship database and the Shortlist*

The Commissioner Internship database and LinkedIn of the Career Committee will be responsible for posting interesting internships and updates. Partners can buy admittance to the LinkedIn group so they can post updates regarding their activities in the professional sphere of Clio. This year, more priority will be given to LinkedIn by the Commissioner, as it is an interesting platform for both Clio members and companies. In addition to this, Clio will also continue cooperating with the Shortlist. The Shortlist gives Clio members the possibility to create online profiles highlighting their aspirations and qualities. Companies can buy access to the Clio Shortlist database to approach interested students. The Commissioner will evaluate whether a prospective partner is suitable for Clio members and will make sure members are only approached with informative and relevant opportunities.

- *Activities*

Lately, more and more companies have indicated that they are mostly interested in cooperations for activities, rather than sponsoring in the form of any of the above mentioned measures. On certain occasions a partnership in the form of co-organization or an activity can result in a success for both parties, as seen with the Forum Committee of the previous year. This also counts for the new cooperation with the Groninger Politiek Jongeren Kontakt (GPJK). At least once a year, Clio has to organize an activity related to politics in cooperation with GPJK. GPJK will provide the financial means necessary and can help with finding a location and possible speakers. Cooperations like these can be of financial help for some committees.

Career Platform

In the last year, the previous Commissioner has looked into the improvements that could be made to the Career Platform of Clio. While offering Career services is one of the key tasks of Clio as a study association, many improvements could be made. While most of the services are there, the part of the website is messy and it is not clear where you can find what. As the Board views providing career prospects as a vital part of a study association, top priority will be given to the set-up of a clear and structured Career platform, where the members can easily find what they are looking for regarding internships and career prospects. The Commissioner will dedicate time on structuring, improving and maintaining this platform. The new platform will be a separate website that can be accessed through the general Clio website, or by going to carriere.clio.nl directly. This website was already owned by Clio, and to prevent extra costs it has been decided to stick with the Dutch link, although the language used on the website will be English. The website will consist of multiple aspects:

- *Internship database*
 - o Dutch internships
 - o International internships
 - o Rolling admissions
- *Traineeships*
- *Life of IR*

In the section Life of IR, interesting experiences by students can be shared. An example would be attending a conference related to the topic of IR, or experiences of an internship.

- *Life after IR*

In Life after IR, previously known as Career Profile, IRIO alumni will talk about their current career and the advantages and disadvantages of this career.

- *Agenda*

In the agenda, interesting events organized by companies and in-house days will be shown.

- *Blogs/articles*

In this section, interesting blogs and articles can be shared, including Career-related tips and advice.

- *Information for companies*

Here, information about Clio that is relevant for companies can be found. The contact details of the Commissioner will be listed here.

This year, one extra committee member will be added to the Career Committee. This person, that will take on the PR function within the committee, can assist the Commissioner in updating and lay-outing the website. Also, together with the Commissioner, this person will think about how to further improve the Career platform.

Clio merchandise

Clio mugs

The Commissioner is in contact with a partner, Abroad Internships, that is interested in sponsoring Clio merchandise. The Commissioner is currently looking into the possibility of having Clio mugs, with the Clio logo and the logo of the partner. Because of the sponsoring, Clio runs no financial risk in case the mugs will not be sold. The price of the mugs will be lowered because of the sponsoring by the partner. The sponsoring is a set amount, which will mean that after the first mugs are sold for this lower price, the Board will look into the possibilities of continuing the sell of mugs.

Mitrany

The Commissioner will be the Clio-representative in the Mitrany Alumni Board. The goal of the Commissioner is to make Mitrany known and promote it within Clio and to IRIO students. The Commissioner will promote mainly the Mitrany drinks organised in Groningen. The Commissioner will be in close contact with the Mitrany Board regarding usage of the alumni database for its activities in especially the Career, Masters, Conference and Forum committees.

In addition to this, the Commissioner will try to acquire funds through the Mitrany ways of promotion, namely direct emailing, the newsletter and Facebook. This will be done after consultation with the Mitrany Board and will be done sporadically in order to prevent alumni from being negatively associated with Mitrany. The revenues made from the promotion made through Mitrany will be divided over Clio and Mitrany. Since Mitrany does not require many funds and will not be burdened with the search of partners, and since the Commissioner will take on this workload, the majority of the revenues gained will come to the benefits of Clio. The exact amount will be determined on a case-by-case basis after consultation with the Mitrany board.

Career Committee Policy

The Career Committee concerns itself with providing information about future careers, acquiring skills that are important in our field and networking with alumni and companies. During the academic year the Career Committee will have four events, namely two Career Evenings and two Company Visits.

The aim of the Career Evenings will be to teach participants skills that are helpful in the field of IR. This can be done both through workshops as well as lectures. Although the scope of these events is to be decided upon by members of the Committee, Committee policy is to keep the Career Evenings both interactive and varied. The target audience will be around forty participants, although the Committee strives for more if the venue allows this.

The aim of the Company Visits will be to give IR students a practical glimpse into their future career possibilities by visiting companies related to the field of IR. The first company visit will be a day trip inside The Netherlands taking place in December this year. The second company visit will take place in May 2019. The Committee's aim is

to make this a trip abroad lasting several days. Apart from that, the goal is to keep both trips affordable for everyone. The Committee strives for around forty participants on each trip.

On top of that, the Committee will administer the Internship Database as an additional way of providing career prospects to Clio members. The Commissioner will ensure that the database is filled with relevant and up-to-date internships to offer Clio members ways to gain valuable experience in the working field.

Although last year's Career events were widely considered to be successful, the Committee wants to increase the target audience of the events. Career events are there both for students that already have a clear plan of their future, and for students that still want to get a better idea of what to do after IRIO. The aim is to present the Committee's as both a serious and professional, as a creative and accessible committee.

One of the main changes for this year's Committee will be to add another Committee Member, bringing the total to nine. The former function of 'Secretary and PR' will be split up into two separate functions, namely 'Secretary' and 'PR'. This decision has been made so that the new PR function, next to the traditional functions of a PR, can assist the Board Representative with the improvement of the Career platform. The Committee made this decision since the extra work required for the Career platform can not be taken up by another member of the Committee, given the already high workload. The Secretary will fulfil the traditional Secretary-tasks such as taking minutes. Apart from that, the Secretary will assist more in the general tasks of the Committee.

International Research by Students Programme (IRSP) Policy

The International Research by Students Programme (from here onwards referred to as IRSP Board) stems to provide third year and master students with an opportunity to do a qualitative research and put their theoretical skills gained in university into practice. The goal of IRSP is to maintain the fame of being a reliable, flexible and efficient partner to the research partners. This year, the IRSP Board will continue to strive to have realistic costs of the research, by lowering the amount paid by the partners, in order to prevent that a big sum of money has to be given back by the end of the research. In order to do so, there will be prior communication with the research partners on specific travel costs, workshop and printing and the contract will be adapted to fulfil such requirements. The Committee will also discuss the possibility and necessity of field trips with the partners, but the costs for this are not included in the general research costs.

The IRSP Board is striving to find research partners that can be valuable and interesting for IRIO students. The partners cannot yet be disclosed as the search is

still ongoing and no contracts have been signed. However, there have been fruitful talks and there are high prospective research partners. The researchers will be selected according to their field of interest, competence and specialization and its relevance to the topic, ensuring that the research is as detailed and high-quality as possible.

Furthermore, the goals of the IRSP Board for this upcoming year, aside from striving to provide high quality research partners for third year and master IRIO students, are to improve and implement the Buddy system between the corporates and the other members of the Board and to further promote IRSP to potential partners, potential researchers and future IRSP Board members. In order to increase the promotion of IRSP to potential partners a new promotional video will be created. Furthermore, in order to increase the promotion of IRSP to potential researchers, IRSP will be promoted during the seminars and lectures of third year and master students, as well as during the IRSP Information Drinks taking place in November. Lastly, the IRSP Board will strive to have an active role within Clio and open communication with first year and second years students to increase its name and its visibility to younger students and younger Clio members. In order to improve the Buddy system, the Corporates have been already assigned another member of the IRSP Board to work with. These other members had a more active participation during the process of finding a partner and will be present at the meetings between the Corporates and the partners, as well as during some of the meetings with the research group. This enables all members to have a direct input in the research process and to have an inclusive role within the IRSP Board.

Master Committee

Last year, the Master working group turned into a Master Committee. While many of the regular activities are interesting for Master students, the Board also deems it necessary to organize separate events to enhance the social contact between the Master students. It has therefore been decided to continue with the Clio Master Committee.

Last year, some problems were encountered. Many Master students apply for an internship during their Master, which prevents them from joining the committee. Therefore, there will be a new application period in February. This means that students can join the committee for only the first or last half a year if they want to. However, it is also possible for the members of the Master Committee to remain part of the committee for the rest of the year.

We have encountered issues with the selection of the Master chair. This is mostly because many masters students have not arrived in Groningen yet. Therefore, we want to change the procedure into an approach similar to the Awareness Committee. This means that the chair will be chosen afterwards, together with the whole Committee. Also, the committee will be chosen on the basis of a motivation letter. The number of committee members is yet to be decided upon.

Like the previous year, the Committee's focus will be on organizing a mix of social and academic events for Master students. There will be four open events during the year, that all have the goal of bringing the Master students together. The events will be exclusively for master students. The nature of the activities will be decided upon later, depending on the wishes of the committee. Depending on the wishes of the committee members and the master students, it will be decided whether these events are of social or academic origin.